



University of Dallas

Law Enforcement
Weapons on Campus Policy

POLICY LEW

Responsible Executive:
Executive Vice President
Responsible Office:
Office of Executive Vice President
Approved by: President Thomas Keefe,
March 10, 2016.
Issued: March 10, 2016
Revised: August 11, 2023

1. PURPOSE

The University is committed to maintaining a safe and secure environment for students, faculty and staff, as well as to University guests, visitors and contractors.

This Policy specifically prohibits the possession and use of weapons on campus and provides exceptions as appropriate to campus operations.

2. SCOPE

This Policy applies to all students, faculty and staff, as well as to University guests, visitors and contractors.

3. POLICY

All students, faculty, staff, guests, visitors and contractors are strictly prohibited from possessing weapons, including firearms and explosives, anywhere on University property or off University property while attending University sponsored events. The prohibition applies regardless of whether any federal or state license has been issued to the possessor. Anyone possessing, manufacturing, transferring, selling or using a weapon other than those subject to a specific exception, as set forth below, will be asked to immediately remove the weapon from University property and/or the University sponsored event.

3.1. **Exceptions.** The prohibitions of this Policy apply except to the following:

- 3.1.1. Commissioned law enforcement officers or authorized military personnel.
- 3.1.2. Persons authorized by their employer, and duly licensed and legally permitted under the laws in which the University property is located to possess weapons, (such as employees of armored car services that collect or transport cash, checks or other valuables).
- 3.1.3. Individuals engaged in any activity where a particular weapon is required as part of the activity, who have obtained explicit, advance written authorization from the Chief of the University of Dallas Police Department.
 - 3.1.3.1. Individuals seeking an exception in this category must submit an advance, written request to the Chief of the University of Dallas Police Department. The Chief will review the request in consultation with appropriate members of the University administration and will respond to the requestor in writing, within a reasonable period of time. Record of specific exceptions will be maintained in the University of Dallas

Police Department and any approved exceptions should also be available to be presented by the person in possession of the weapon upon request by any campus official.

3.2. **Obligation to Report**

3.2.1. Any member of the campus community who observes an individual possessing, transferring, selling or using a weapon and who reasonably believes that the individual has not been specifically authorized by the University should immediately report to the University of Dallas Police Department.

3.3. **Corrective Action and Intervention by Law Enforcement**

3.3.1. Students in violation of this Policy may be subject to disciplinary action up to and including expulsion. Faculty and staff violating this Policy may be subject to disciplinary action, up to and including termination. Guests, visitors and contractors found in violation of this Policy may be permanently prohibited from returning to campus for any reason. Individuals found in possession of weapons in violation of this Policy may be turned over to local law enforcement for further criminal action in accordance with the laws of the jurisdiction.

4. DEFINITIONS

- 4.1. **“University Property”** means all University property, whether owned, leased or controlled by the University, including but not limited to buildings, grounds, and University owned vehicles and including all buildings and grounds on the Due Santi campus in Rome. For purposes of this Policy only, University property does not include privately-owned vehicles located on or in University owned parking lots, streets or driveways to the extent that the privately-owned vehicle is being used to store or transport a weapon and the individual is in lawful possession of the weapon. Weapons not being stored or transported in a private vehicle by a permit holder remain subject to the prohibitions of the Policy.
- 4.2. **“University Sponsored event”** means any event that is sponsored or co-sponsored by the University whether or not the event takes places on University property, except that "university sponsored events" shall not include events hosted at a personal residence not owned by the University of Dallas.
- 4.3. **“Firearm”** means any device that shoots a bullet, pellet, flare, tranquilizer, spear, dart or other projectile, whether loaded or unloaded, including those powered by CO2. This includes, but is not limited to, guns, air guns, dart guns, pistols, revolvers, rifles, shot guns, cannons and any ammunition for such devices.
- 4.4. **“Weapon”** means any device that is designed to or traditionally used to inflict harm. This includes but is not limited to: (1) firearms, slingshots, switchblades, daggers, bows and arrows, hand grenades, hunting knives, explosives; (2) any object that could be reasonably construed as a weapon or that is intended to be used to inflict bodily injury; or, (3) any object legally controlled as a weapon or treated as a weapon by law. The definition of ‘weapon’ does not include small chemical dispensers sold commercially for personal protection.

- 4.5. “**Explosives**” means any combustible capable of causing serious injury including but not limited to firecrackers, black powder, dynamite, plastic explosives or blasting caps.

5. RESPONSIBILITIES

Responsible Party	List of Responsibilities
Office of General Counsel	<ol style="list-style-type: none"> 1. Oversee and monitor compliance with this Policy. 2. Evaluate any infraction for potential criminal prosecution.
University of Dallas Police Department	<ol style="list-style-type: none"> 1. Immediately investigate the matter. 2. Refer alleged Policy violations to the Office of Student Affairs or Human Resources, as appropriate. 3. Refer alleged Policy violations involving guests, visitors and contractors to the Office of General Counsel or other department, as appropriate.
Office of Student Affairs	Investigate and address alleged Policy violations in accordance with the Student Handbook.
Office of Human Resources	Investigate and address alleged Policy violations in accordance with the Employee Handbook.

6. PROCEDURES

Task	Procedure
Reporting Obligation	Any member of the campus community who observes an individual possessing, transferring, selling or using a weapon and who reasonably believes that the individual has not been specifically authorized by the University should immediately report to the University of Dallas Police Department.
Investigation	The University of Dallas Police Department has the primary responsibility to respond to reports of individuals possessing weapons on campus in violation of the Policy.

7. POLICY ENFORCEMENT

Enforcement	<ol style="list-style-type: none"> 1. Anyone possessing, manufacturing, transferring, selling or using a weapon other than those subject to specific exceptions set forth in this Policy will be asked to immediately remove the weapon from University property and/or the University sponsored event. 2. Students in violation of this Policy may be subject to disciplinary action up to and including expulsion. 3. Faculty and staff violating this Policy may be subject to disciplinary action, up to and including termination. 4. Guests, visitors and contractors found in violation of this policy may be permanently prohibited from returning to campus for any reason.
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8. RELATED DOCUMENTS

Policy or Document	Web Address
Safety and Security Policy	https://udallas.edu/about/university-policies/administration_policies.php
Student Handbook	https://udallas.edu/studenthandbook/index.php
Employee Handbook	https://udallas.edu/offices/hr/_documents/Employee_Handbook.pdf

9. CONTACTS

Subject	Office or Position	Telephone Number	Office Email or URL
Policy Clarification	Office of General Counsel	(972) 721-5363	hlachenauer@udallas.edu
Law Enforcement	UDPD	(972) 721-5305	cso@udallas.edu
Student Affairs	Office of Student Affairs	(972) 721-5305	roper@udallas.edu
Human Resources	Office of Human Resources	972-721-5382	mfleck@udallas.edu
Web Address for this Policy		https://udallas.edu/about/university-policies/index.php	