

UNIVERSITY OF DALLAS
BRANIFF GRADUATE SCHOOL OF LIBERAL ARTS
Department of Theology
Graduate Ministry Programs

Annotated Bibliography Graded Rubric

There are three (3) categories for evaluating the Annotated Bibliography:

1) Pass with Distinction; 2) Pass; 3) Fail

- 1) **Pass with Distinction** = (21-22 points) Annotated Bibliography demonstrates mastery in meeting the established criteria with 10 of 11 entries receiving maximum scores and no failing score for any criteria element. Entries demonstrate (a) advance submission; (b) accurate citation format; c) accurate/insightful thesis summary; d) clear description of thesis development; e) clear and insightful read of the text; f) accurate, eloquent, and perceptive summary of argumentation; g) detailed/creative discussion of work's significance; h) insightful/particular examples of relationship of the work to specific ministry; i) required word length (100-200 words); j) eloquent writing overall; and k) minimal technical errors (grammar, spelling, punctuation, word usage).
- 2) **Pass** = (20-7 points) Annotated Bibliography demonstrates proficiency in meeting the established criteria with 6 of 11 entries receiving proficient maximum scores and no failing score for any criteria element. Entries demonstrate (a) on time submission; (b) adequate citation format with minimal errors; c) adequate graduate level thesis summary; d) some description of work contents beyond thesis statement; e) reasonable understanding of the text; f) generally accurate summary of argumentation; g) generally accurate / reasonable significance of work; h) reasonable examples of relationship of the work to specific ministry; i) required word length (100-200 words); j) clear / understandable writing; and k) few technical errors (grammar, spelling, punctuation, word usage).
- 3) **Failure** = (below 7 points) Annotated Bibliography demonstrates minimal competency in meeting established criteria with 6 of 11 entries receiving failing score for criteria element. Entries demonstrate a) late submission ; b) significant errors in citation format for some entries; c) inadequate summary of work's main thesis; d) little description of work content beyond statement of thesis; e) reasonable understanding of the text missing; f) factual errors in argumentation; g) inadequate discussion of work's significance; h) relevance of the work to ministry missing; i) failure to meet required word length (100-200 words); incoherent writing; j) many technical errors (grammar, spelling, punctuation, word usage).