

UNIVERSITY OF DALLAS
BRANIFF GRADUATE SCHOOL OF LIBERAL ARTS
Department of Theology
Graduate Ministry Programs

Annotated Bibliography

Goal:

The goal of the annotated bibliography is to help students solidify and demonstrate their understanding of the basic theological knowledge appropriate to professional competency for pastoral leadership. Once completed, the bibliography can also act as a resource for a variety of essential theological topics for the ongoing work of the graduate. It is the expectation of the faculty of the Graduate Ministry Programs that students will begin work on their Annotated Bibliography during the first semester of enrollment and continue to work on this project throughout the course of their studies. The list of resources is available through the University of Dallas Cowan – Blakley Library.

Description:

An annotated bibliography consists of the formal bibliographic entry for a text (following the conventions established in the most recent edition (at the time of the submission) of Kate Turabian, *A Manual for Writers of Research Papers, Theses, and Dissertations*. Each bibliographic entry should then be followed by description of the thesis, argumentation, and significance of the work. Each description should be no less than 100 words and no more than 200 words. Bibliographies should consist of twenty-five works approved by a faculty advisor. The first fifteen works of this bibliography have already been selected by the faculty to represent the core courses of the graduate degree program. The remaining texts are to be selected with the approval of your faculty advisor before the first day of class in your final semester.

Due Date:

Annotated Bibliographies are due by the conclusion of the fourth week of the semester a student registers for graduation, and should be submitted to the the theology administrative assistant, Kathey Allen, kallen@udallas.edu

Grades:

These Annotated Bibliographies will be graded by a group of faculty members using a standardized rubric. They will assign one of the following grades: pass with distinction, pass, or fail. Faculty grades for the Annotated Bibliography are final. Completed Annotated Bibliographies will be kept on file for reference and administrative purposes.

Should a student receive a failing assessment from faculty evaluators, the student will have the opportunity to resubmit the bibliography, in a subsequent semester, after it has been revised in light of comments received from the faculty. Students who receive a failing grade on the second submission will be unable to continue in the program. In an effort to avoid this result, the faculty will establish a rubric and expectations for students.