

University of Dallas

2019 Annual Security Report

**2019 Annual Security Report and Annual
Fire Safety Report**

**Disclosure of Campus Security Policy and
Campus Crime Statistics Act**

**Jeanne Clery Report Campus Fire Safety
Right-to-Know**

**Calendar Year 2018 (January 1, 2018 -
December 31, 2018)**

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A Message from the Chief of Police

Dear University Community,

The men and women of the UD Police Department are committed to making the University of Dallas campus a safe and secure environment for accomplishing the University's mission in the pursuit of wisdom, truth, and virtue as the proper and primary ends of education. We embrace our values of Accountability, Respect, Integrity, Service and Excellence. The 2018 Annual Security & Fire Safety Report is intended to inform our campus community and raise awareness about UD's campus crime statistics, security policies and steps you can take to maximize your personal safety. The UD Police Department and University Administration are committed to providing the highest standards of professionalism and service to our community. I encourage you to read this report and discuss the contents with family members so that we all can make UD a safer place for our students, staff, faculty, and campus visitors. Should you have any questions after reading this report, or would like to talk to an officer, please stop by our station in the Haggar University Center at 2900 Haggar Circle or call us at 972-721-5305.

Sincerely,

**Russ Greene
Chief of Police**



To the maximum extent possible, the University of Dallas is dedicated to providing a safe and secure environment. This report is required by federal law and contains policy statements and crime statistics for the school. The policy statements address the school's policies, procedures and programs concerning safety and security.

Three years' worth of statistics are included in this report for certain types of crimes that were reported to have occurred on campus, in or on off-campus buildings or property owned or controlled by the school, and on public property within or immediately adjacent to the campus.

The University of Dallas coordinates the collection and reporting of crime statistics as specified in the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act). This report is prepared in cooperation with the University of Dallas Police Department, local law enforcement agencies and the Office of Student Affairs. Annually, UDPD sends a written request to outside Campus Security Authorities requesting information about all Clery Crimes that have occurred on the University of Dallas Clery geography that were reported to them. The University of Dallas does allow individuals to report crimes on a confidential, voluntary basis for inclusion in the annual disclosure of crime statistics. Reports of criminal activity given to UDPD, Student Affairs and reports of crimes made to local law enforcement agencies are collected and included in the Annual Security Report as required by the Clery Act.

This report is available online at <https://udallas.edu/offices/police/index.php>. You may also request a paper copy from the UDPD Office located in the Haggar University Center at 2900 Haggar Circle.

Each year, the University notifies all enrolled students and employees, via email, that they can view the report at: <https://udallas.edu/offices/police/index.php>. Prospective employees and students are notified about the availability and location of the report via the online employee and student application process.

Vision, Mission, and Core Values

Vision

The University of Dallas aspires to be recognized regionally and nationally as a premier Catholic, liberal arts school and a first-choice institution for practice-oriented, professional business education.

Mission

The University of Dallas is dedicated to the pursuit of wisdom, of truth, and of virtue as the proper and primary ends of education. The University seeks to educate its students so they may develop the intellectual and moral virtues, prepare themselves for life and work in a problematic and changing world, and become leaders able to act responsibly for their own good and for the good of their family, community, country, and church.

The University understands human nature to be spiritual and physical, rational and free. It is guided by principles of learning that acknowledge transcendent standards of truth and excellence that are themselves the object of search in an education.

The University is especially dedicated to the pursuit of liberal education in both its

undergraduate and graduate programs. In its liberal arts programs, the University is committed to the recovery and renewal of the Western heritage of liberal education. The University is equally committed to providing professional programs at the graduate level. Its professional programs, in a common spirit with the University's liberal arts programs, are dedicated to reflecting critically upon the ends governing one's own profession, to fostering principled, moral judgment, and to providing the knowledge and skills requisite for professional excellence. Whether professional or liberal, the University is convinced of the priority of the ethical over the technical, of the primacy of persons over things, of the superiority of the spirit over matter. The University seeks to offer those graduate and undergraduate programs that will address important needs of society, and that can be offered in a manner consistent with the University's primary institutional commitments.

The University as a whole is shaped by the long tradition of Catholic learning and acknowledges its commitment to the Catholic Church and its teaching. The University is dedicated to the recovery of the Christian intellectual tradition, and to the renewal of Catholic theology in fidelity to the Church and in constructive dialogue with the modern world. It seeks to maintain the dialogue of faith and reason in its curriculum and programs without violating the proper autonomy of each of the arts and sciences. The University is open to faculty and students of all denominations, and it supports their academic and religious freedom. It thus seeks to provide an academic and collegial community which will help students acquire a mature understanding of their faith, develop their spiritual lives, and prepare themselves for their calling as men and women of faith in the world.

Core Values

- The University of Dallas is committed to the study and development of the western tradition of liberal education, and the Catholic intellectual tradition.
- The University of Dallas understands human nature to be spiritual and physical, rational and free. It is guided by principles of learning that acknowledge transcendent standards of truth and excellence that are themselves objects of inquiry and research.
- The University of Dallas is open to faculty and students of all faiths, and it supports their academic and religious freedom without discrimination.
- The University of Dallas seeks to maintain the dialogue of faith and reason, while assuring the proper autonomy of each of the arts, sciences, and professions.
- The University of Dallas promotes professional and graduate education that shares a common spirit with the liberal arts: reflecting critically on the ends governing the profession, fostering principled moral judgment, and providing the knowledge and skills requisite for professional excellence.

Notice of Non-discrimination & Contact Information for the Title IX Coordinator

The University of Dallas is committed to providing work, living and learning environments that are free of discrimination, harassment or retaliation. The University does not tolerate conduct that is inconsistent with this commitment. The University will not discriminate against any employee, applicant for employment, student or applicant for admission on the basis of race,

ethnicity, national origin, sex (including sexual harassment and sexual violence), pregnancy, disability, veteran status, genetic information, age, or religion except as otherwise permitted by federal law, or any other protected category under applicable federal, state or local law, including protections for those opposing discrimination or participating in any resolution or investigation on campus, with the Equal Employment Opportunity Commission, the Office of Civil Rights or any other human rights agency. Any member of the University community who acts to deny, deprive, or limit educational opportunities, employment, residential or social access, benefits or opportunities of any member of the campus community, guests or visitors on the basis of their actual or perceived membership in any protected category is in violation of University policy and may be subject to appropriate sanctions.

Inquiries about University civil rights, nondiscrimination, and Title IX policies and compliance or inquiries on how to file a complaint of discrimination should be directed to:

Joshua Skinner, J.D.
Title IX/Section 504 Coordinator
Director, Office of Civil Rights and Title IX
Braniff Graduate Building 114
jaskinner@udallas.edu
Direct: (972) 721-5056
Facsimile: (972) 265-5712
udallas.edu/titleix
udallas.edu/civil-rights

Timely Warnings & Emergency Notification:

The authority to declare a campus state of emergency rests with the President of the University or in his/her absence, the Executive Vice President. During a State of Emergency the University of Dallas, with the president or vice-president's authorization, shall place into immediate effect the appropriate procedures necessary to meet the emergency and to the extent possible to safeguard persons and property. The Chief of the University of Dallas Police Department or his/her designee shall immediately consult with the president or vice-president regarding the situation and the possible need for the declaration of a campus state of emergency. The Executive Director, Marketing and Communications is responsible for the release of all information outside of the campus and in some instances, for campus-wide announcements.

Timely Warnings

In the event that a situation arises, either on or off campus, that, in the judgment of the UDPD Chief of Police, constitutes an ongoing and continuing threat, a campus-wide "timely warning" will be issued. This includes any crime that is reported to Campus Security authorities or local police agencies that is considered to represent a serious or continuing threat to students and employees. The University has requested that the local police (IPD) immediately inform UDPD of any crimes that are reported to them that may warrant a timely warning.

The warning will be issued through the University's emergency notification system. The University utilizes an emergency notification system that sends voicemails, text messages and emails to students, faculty and staff in the event of an emergency. Members of the UD community will quickly receive notifications, instructions and updates during campus emergencies, ranging from weather-related closings to unique emergency situations where time is of the essence. It is used only in true emergencies, such as major weather events that force the cancellation of classes or imminent threats to the safety and security of the members of the community. Students are encouraged to keep their contact information up-to-date through [BannerWeb](#) to ensure they receive critical information in an emergency.

A student or employee may elect not to receive notifications from the University. This preference must be submitted electronically or in writing and must be renewed at the start of each academic year.

Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the University of Dallas Police Department may also post a notice to provide the University community with notification on the UDPD website at: <https://udallas.edu/offices/police/index.php>. Anyone with information warranting a timely warning should report the circumstances to the University of Dallas Police Department by telephone at 972-265-5911 or in person at the UDPD Office located in the Haggar University Center.

Emergency Notification:

University protocols guide immediate emergency response and evacuation procedures. The protocols require authorized University officials to immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health and safety of students or staff occurring on the campus, unless issuing a notification will compromise efforts to contain the emergency. Emergency messages will include information detailing what has occurred and directions to the community regarding what to do next. This emergency notification does not replace the timely warning requirement provided in the previous section. The emergency notification addresses a much wider range of threats (i.e. gas leaks, tornadoes, contagious viruses, etc.)

The University's emergency preparedness, response and evacuation protocols are published online and accessible at: <https://udallas.edu/offices/police/index.php>. All students and employees are highly encouraged to read and review these protocols regularly. Emergency response and evacuation procedures are tested annually.

The Emergency Management Plan designates UDPD as the initial contact for reporting all emergency situations and for response to and resolution of all emergencies. Upon receiving the report of an emergency, the responding officer will determine the appropriate level of response required and will communicate with appropriate personnel at the scene.

The UD emergency notification system was successfully tested twice in 2018.

Emergency Preparedness:

Procedures for Testing Emergency Response and Evacuation Procedures

An evacuation drill is coordinated by the Police Department each fall and spring semester for all campus residential facilities. Thus, the emergency evacuation procedures are tested at least twice each year. Students learn the locations of the emergency exits in the buildings and are provided guidance about the direction they should travel when exiting each facility for a short-term building evacuation. UDPD does not tell residents in advance about the designated long-term evacuations because those decisions are affected by the time of day, location of the building being evacuated, the availability of the various designated emergency gathering locations on campus, and other factors such as the location and nature of the threat. In both cases, UDPD and Student Affairs staff on the scene will communicate information to students regarding the developing situation or any evacuation status changes.

2018 Campus Fire Drill Report

Date of Fire Drill	Classification	Location	Residence Hall
3/21/2018	Fire Drill	Augustine Hall	Yes
3/26/2018	Fire Drill	O'Connell Hall	Yes
3/21/2018	Fire Drill	Gregory Hall	Yes
3/20/2018	Fire Drill	Jerome Hall	Yes
3/21/2018	Fire Drill	Madonna Hall	Yes
3/20/2018	Fire Drill	Theresa Hall	Yes
5/5/2018	Fire Drill	Clark Hall	Yes
11/05/2018	Fire Drill	Madonna Hall	Yes
11/05/2018	Fire Drill	Gregory Hall	Yes
11/06/2018	Fire Drill	O'Connell Hall	Yes
11/05/2018	Fire Drill	Theresa Hall	Yes
11/06/2018	Fire Drill	Jerome Hall	Yes
11/07/2018	Fire Drill	Clark Hall	Yes
11/05/2018	Fire Drill	Augustine Hall	Yes

The purpose of the drills is to prepare building occupants for an organized evacuation in case of an emergency. All fire drills are unannounced. These evacuation drills are used as a way to educate and train occupants on issues specific to their facility. During the drill, occupants “practice” drill procedures and familiarize themselves with the location of exits and the sound of

the fire alarm. In addition to educating the occupants of each building about the evacuation procedures during the drills, the process also provides the University an opportunity to test the operation of the fire alarm system components. Any deficient equipment is noted so that appropriate repairs can be performed.

Additionally, students receive emergency information and procedures during their hall meetings.

Shelter-in-Place Procedures:

If an incident occurs and the buildings or areas become unstable, or if the air outdoors becomes dangerous due to toxic or irritating substances, it is usually safer to stay indoors. Leaving the area may create an exposure to danger. Thus, to “shelter-in-place” means to make a shelter of the building students are in, and with a few adjustments this location can be made even safer and more comfortable until it is safe to go outside.

Basic “Shelter-in-Place” Guidance

If an incident occurs and the building students are in is not damaged, students should stay inside and seek an interior room until notification is received that it is safe to come out. If a building is damaged, students should take personal possessions and follow the evacuation procedures for the building (close the door, proceed to the nearest exit, and use the stairs instead of the elevators). Once students have evacuated, they should seek shelter at the nearest University building quickly. If police or fire department personnel are on the scene, follow their directions. A shelter-in-place notification may come from several sources utilizing the University’s emergency communication tool.

How to “Shelter-In-Place”

No matter where students are, the basic steps of shelter-in-place will generally remain the same. Should the need arise, students should follow these steps, unless instructed otherwise by local emergency personnel:

Students who are inside should stay inside and collect any emergency shelter-in-place supplies and a telephone to be used in case of an emergency. If students are outdoors, they should proceed into the closest building quickly or follow instructions from emergency personnel on the scene.

Students should locate a room to shelter inside. It should be:

- An interior room;
- Above ground level; and
- Without windows or with the least number of windows. If there is a large group of people inside a particular building, several rooms may be necessary.

Once students have located a room to shelter within, they should do the following:

- Shut and lock all windows (tighter seal) and close exterior doors.
- Turn off air conditioners, heaters, and fans, if possible.
- Close vents to ventilation systems as soon as possible. (University staff will turn off ventilation as quickly as possible.)
- Turn on a radio, TV, use a smart phone, etc. and listen for further instructions.

Security and Access

During business hours, the University (excluding certain housing facilities) will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours, access to all University facilities is by key, magnetic ID card, Police Department, and in the case of housing, by Student Affairs staff. Prior written approval to the Police Department is required for access to University facilities for non-university affiliated contractors or visitors.

Residence halls are secured 24 hours a day. Over extended breaks, the doors of all halls will be secured around the clock, and will be equipped with a lock separate from the ID card access to the resident students. Some facilities may have individual hours, which may vary at different times of the year. Emergencies may necessitate changes or alterations to any posted schedules.

Police Authority and Jurisdiction:

The University of Dallas Campus is remarkably safe from violent crimes. There has never been an unexplained, accidental or violent death on the main Campus. However, we do not take that for granted. We believe that maximizing public safety depends on partnerships and trust within the University community. This begins with openness and honesty. UDPD maintains an incident report log that comprehensively records the details, the nature, date, time, general location and disposition of every crime or incident that occur on or around University property. Incident reports are posted within 24 hours and are available 24/7 to everyone in the community. Only very limited information is ever withheld and then only to protect victim confidentiality. Students, faculty, staff and involved parents are encouraged to maintain active communication with UDPD.

The University of Dallas Police Department's sworn officers derive their law enforcement authority from the Texas Education Code, Sec. 51.212 and the Texas Code of Criminal Procedure, Title 1, Chapter 2, Art. 2.12: <http://www.statutes.legis.state.tx.us/Docs/ED/htm/ED.51.htm>. UD Police officers have the same law enforcement powers as Irving police officers and have the authority to make arrests on campus and in certain circumstances in all of Dallas County.

Jurisdiction:

The UD Police Department has jurisdiction on all property owned or controlled by the University of Dallas and surrounding areas under Section 51.212 of the Education Code.

Interagency Cooperation:

The relationship with the Irving Police Department is a cooperative one. The UD Police Department responds to all crimes on campus and may utilize the assistance of Irving Police Department during the course of investigations. Victims of on-campus crime at UD who have made a report to UDPD may also report the offense to the Irving Police Department if circumstances dictate.

The UD Police Department has a close working relationship with the Irving Police Department and has a written memorandum of understanding (MOU). By agreement between the two departments, the UD Police Department will be the primary agency in dealing with most law enforcement response and investigative needs related to calls and offenses occurring on the UD campus. The UD Police Department may call upon the Irving Police Department for additional patrol or investigative assistance on any calls for service or criminal offenses occurring on campus. In the event that the UD Police Department requests that the Irving Police Department become involved in an investigation of an offense on campus, the investigation will be conducted as a joint investigation by both agencies. The Irving Police Department is the lead agency in investigations of homicide, suicide, or sexual assault and may take the lead on other major felony crimes.

The UD Police Department operates on the same radio communications system with the Irving Police Department. When students are involved in matters that constitute violations of local, state, or federal laws, the students are subject to arrest or citation as allowed by law. Additionally, in criminal cases involving students, the case will also be referred through the Office of Student Affairs for possible University sanctions and/or discipline.

The University of Dallas Police Department is located on the first floor of the Haggard University Center. The University of Dallas Police Department Office employs 5 full-time police officers, and 4 full-time Campus Safety officers who patrol the campus on foot and in vehicles, 24 hours a day, and 7 days a week. Campus Safety's primary responsibility is to create and maintain a safe and secure work environment for students, faculty, and staff. University of Dallas Police officers are commissioned by authority of the Board of Trustees of the University of Dallas and are certified as peace officers by the State of Texas to provide police services for the campus. All University of Dallas Police officers are fully-qualified law enforcement officers with full police powers of arrest for offenses committed on property owned or controlled by the University of Dallas. All UD Police officers undergo specialized, required training to enable a better understanding of the nature of policing on a private university campus. All Campus Safety Officers are certified in CPR, AED and First Aid.

The University of Dallas Police Department is responsible for promoting and maintaining community safety and security, enforcement of local, state, and federal laws, and compliance with general University policies.

Officer presence is the best deterrent to crime and inappropriate behavior. Vehicle and foot patrols by both Police and Campus Safety officers provide that presence.

General Procedures for Reporting a Crime or Emergency:

Community members, students, staff, faculty, and guests are encouraged to report all crimes and public safety-related incidents to the University of Dallas Police Department in a timely manner.

Crimes should be reported to the UDPD to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate at **972-265-5911 or 972-721-5305**

UDPD incident reports are forwarded to the Office of Student Affairs for review and potential action. Police or Campus Safety officers will investigate a report when it is deemed appropriate. Additional information obtained via the investigation will be forwarded to the Office of Student Affairs.

If assistance is required from outside law enforcement agencies, UDPD will contact the appropriate agency. If a sexual assault or rape should occur, UDPD will offer the victim a variety of services. On and off campus the University of Dallas Police Department can be reached by calling **911**.

If you see crime occurring on or off campus and you would like to report it. If you choose, your identity on the email is displayed as “Anonymous” and cannot be traced.

<https://www.udallas.edu/offices/police/report-crime.php>

All information will be kept confidential unless you indicate otherwise.

Campus Security Authorities (CSA)

The Clery Act requires that in addition to campus law enforcement, staff designated as Campus Security Authorities (CSA) provide statistics for this report.

What is a CSA?

A CSA is a person referred to as a campus security authority by the Clery Act. CSA's are a vital part of data collection for the annual safety and security report.

The Clery Act requires the University of Dallas to provide an annual safety and security report. In addition to input from law enforcement, certain staff positions are designated as Campus Security Authorities (CSA) for the purpose of providing information for this report. CSAs are usually found in departments responsible for, but not limited to, student and campus activities, safety/security, discipline, housing, athletics, human resources or judicial proceedings. This

designation also includes any individual who has been specified by UD to receive and report offenses.

CSAs are responsible for reporting the number of crimes and incidents as described in the Clery Act that occur in their department to the University of Dallas Police Department. These numbers are then included in the federally mandated Clery Report, which is distributed every year in the beginning of October.

What makes me a CSA?

- Individuals who have responsibility for campus security
- Any individual specified by the University as an individual to which students should report criminal offenses
- An official of the University who has significant responsibility for student and campus activities, including but not limited to, student housing, student discipline, and campus judicial proceedings

What do I have to do?

- Report criminal incidents that occur on campus to the Campus Safety Department (CSO).

What crimes do I need to report?

- Homicide
- Aggravated Assault
- Sexual Assault
- Robbery
- Burglary
- Motor Vehicle Theft (Stolen vehicles)
- Arson
- Weapon Violations (e.g. Possession, Brandishing)
- Alcohol Violation (e.g. Minor in possession)
- Drug Violations
- Hate Crimes

In addition to the crimes above, the crime must occur at one of the following locations:

- On Campus, including Student Housing
- Public Property Streets (streets or sidewalks adjacent to the campus)

Why is this necessary?

- Keeping accurate crime statistics will help the University know where to provide prevention programs and safety awareness programs to help keep the campus safe.

- The intent of including non-law enforcement personnel as CSAs is to acknowledge that many individuals and students in particular, are hesitant about reporting crimes to the police, but may be more inclined to report incidents to other campus affiliated individuals.
- If the University is found to be non-compliant with any aspect of the Clery law, the University can be fined and risk losing federal funding.

How do I report incidents to the Campus Safety Department?

- You should report incidents individually as they are reported to you. Call CSO at 972-721-5305 or you can report it in whatever manner is easiest for you.
- CSO collects all incidents received from CSAs. The incidents are reviewed for duplication and to verify that each incident is Clery reportable. The incidents are then classified into their proper crime and geographical categories and added to the annual Clery statistics.

What if I am unsure if an incident is a crime? Or if it should be reported under Clery?

- Please report it with as much detail as possible about the incident. Do not include names of the victim or suspect. UDPD will determine if it is a Clery reportable crime.

Are there exemptions to CSA reporting incidents?

- Yes, certain individuals who have significant responsibility for student and campus activities are exempt from disclosing information:
- Pastoral counselor: A person, who is associated with a religious order or denomination, is recognized by that religious order as someone who provides confidential counseling, and is functioning within the scope of that recognition as a pastoral counselor.
- Professional counselor: A person whose official responsibility includes providing mental health counseling to members of the institution's community and who is functioning within the scope of his or her license or certification. This definition applies even to professional counselors who are not employees of the institution but are under contract to provide counseling at the institution.
- However, we strongly encourage everyone to report since it is for statistical purposes only.

What happens if I do not report criminal incidents to the UDPD?

- The United States Department of Education is charged with enforcing the Jeanne Clery Act and may level civil penalties against institutions of higher education up to \$54,789 per violation or may suspend them from participating in federal student financial aid programs. Complaints of violations should be filed with DOE regional offices.

Daily Crime and Fire Log

UDPD maintains a daily log of crimes and incidents that occur on campus. It is accessible to the public upon request and online. This information includes the nature of the crime or fire, the date of incident, the date reported, time, general location, and disposition (if known). Log entries for the previous day are updated each weekday. Incidents are entered into the crime log within two business days of UDPD receiving the report. In order to protect an ongoing investigation or the identity of a victim, the Chief of Police or designee may classify information as confidential and prohibit its release. This daily log is available at the UDPD office or online at <https://www.udallas.edu/offices/police/dcfl.php>

NOTE: In compliance with the Clery Act, UDPD does not include crimes on the crime log that occur outside of Clery geography or UDPD's patrol jurisdiction.

Alcoholic Beverages Policies for Employees and Students

The possession, sale, or furnishing of alcoholic beverages on the University of Dallas campus is governed by statements in the Student Handbook and Texas state law. Laws regarding the possession, sale, consumption, or furnishing of alcohol is controlled by the Texas Alcoholic Beverage Commission (TABC). The enforcement of alcohol laws on campus is the primary responsibility of the University of Dallas Police Department. The possession, sale, manufacture, or distribution of any controlled substance is illegal under both state and federal laws. Violators may be subject to University disciplinary action, criminal prosecution, and fine and imprisonment (or a combination). It is unlawful to sell, furnish, or provide alcoholic beverages to a person under the age of 21. The possession of alcoholic beverages by anyone less than 21 years of age is illegal. Organizations or groups violating alcohol or drug policies or laws may be subject to sanctions by the University. Clarification regarding alcohol and controlled substances can be found in the Student Handbook.

Alcohol is a significant issue for students in college and throughout our lives. Drinking affects students' lives academically, socially, and interpersonally at the University of Dallas. Students are expected to abide by the University of Dallas Alcohol Policy as well as all applicable laws. Enforcement is a community wide responsibility, which is shared by Police and Campus Safety Officers, Office of Student Affairs and Residence Life Staff, faculty, administrative staff, student leaders, and the student body in general. To ensure that UD students arrive on campus well informed about the risks and dangers of excessive alcohol consumption, all incoming students are required to take an on-line alcohol education course called Alcohol Edu for College before they arrive on campus. The University of Dallas wishes to establish a healthy climate on campus regarding alcohol, one in which students feel free not to drink and understand the importance of drinking moderately. Underage and immoderate drinking are not tolerated.

The University of Dallas has joined other universities in the country by implementing a mandatory alcohol education program. The program empowers students to make well informed decisions about alcohol, respond to drinking behaviors of peers and achieve academic goals. This is an on-line, science based course which provides detailed information about alcohol and its

effects on the body and mind. All new incoming students are required to complete this online alcohol education course prior to arrival on campus.

Illegal Drugs Policies for Employees and Students

The University of Dallas campus has been designated “Drug Free.” The unlawful possession, sale, manufacture, or distribution of any controlled substance or paraphernalia is illegal under both state and federal laws. These laws are strictly enforced by the University Police Department. Violators may be subject to University disciplinary action, criminal prosecution, and fine and imprisonment (or a combination). The University reserves the right to employ an outside agency to assist in the detection of illegal drugs, controlled substances and/or drug paraphernalia.

UD Biennial Drug and Alcohol Report

Drug-Free Schools and Campuses Regulations Compliance Checklist
University of Dallas Biennial Review is available at:

<https://udallas.edu/offices/police/biennial-drug-alcohol-report.php>

University of Dallas Civil Rights Policy

- 1.0 Purpose** – The University of Dallas is committed to providing work, living and learning environments that are free of discrimination, harassment or retaliation. The University does not tolerate conduct that is inconsistent with this commitment.
- 2.0 Discrimination Prohibited** – The University will not discriminate against any employee, applicant for employment, student or applicant for admission on the basis of race, ethnicity, national origin, sex, pregnancy, disability, veteran status, genetic information, age, or religion except as otherwise permitted by federal law, or any other protected category under applicable federal, state or local law, including protections for those opposing discrimination or participating in any resolution or investigation on campus, with the Equal Employment Opportunity Commission, the Office of Civil Rights or any other human rights agency.
 - 2.1 Discriminatory behavior based on a protected category that is specifically prohibited under this policy includes, but is not limited to, Harassment, as defined in [University Policy 1.2.1](#) (Civil Rights Policy – Relevant Terms)
 - 2.2 Discriminatory behavior based on sex that is specifically prohibited under this policy includes, but is not limited to, Sexual Harassment, Sexual Assault, Dating Violence, Domestic Violence, Stalking and Sexual Exploitation as defined in [University Policy 1.2.1](#) (Civil Rights Policy – Relevant Terms)

3.0 Scope –

- 3.1 **University Community** - Any member of the University community who acts to deny, deprive, or limit educational opportunities, employment, residential or social access, benefits or opportunities of any member of the campus community, guests or visitors on the basis of their actual or perceived membership in any protected category is in violation of this Policy and may be subject to appropriate sanctions in accordance with related University Policy.
- 3.2 **Campus Visitors and Guests** - Visitors and guests who are not subject to the authority of the University who engage in discriminatory conduct as prohibited by this Policy may be removed from campus with future access denied.
- 3.3 **Vendors** – All vendors serving the University through third-party contracts are subject by those contracts to the policies and procedures of their employers, or to these policies and procedures, if their employer has agreed to be bound. Vendors and/or employees of vendors may be denied future access to the campus for violation of this Policy.

4.0 Disability Accommodations – The University will provide reasonable accommodations to qualified individuals with disabilities in order to provide meaningful access to the programs and activities of the University.

5.0 Related Definitions – Implementation of this Civil Rights Policy is guided by relevant terms as defined in [University Policy 1.2.1](#) – Civil Rights Policy – Relevant Terms.

6.0 Related Policies - Implementation of this Civil Rights Policy is accomplished through several approved University policies as follows:

Policy 1.2.1	Civil Rights Policy – Relevant Terms
Policy 1.2.2	Civil Rights Policy – University Officials and Platforms Designated to Receive and Investigate Reports and Complaints
Policy 1.2.3	Civil Rights Policy – Responsibilities and Duties of the University Title IX/Section 504 Coordinator
Policy 1.2.4	Civil Rights Policy – Employee Reporting Responsibilities
Policy 1.2.5	Civil Rights Policy – Protocol for Reporting Complaints
Policy 1.2.6	Civil Rights Policy – Protocol for Responding to Complaints
Policy 1.2.7	Civil Rights Policy – Protocol for Sanctions

7.0 Protection of Academic and Religious Freedom – Nothing in this Policy or any related policies shall abridge academic freedom or the University’s Catholic mission. Prohibitions against discrimination and discriminatory harassment do not extend to actions, statements or written materials that are relevant and appropriately related to course subject matter or academic debate. The University preserves its authority to

exercise religious freedom and to remain faithful to its Catholic mission and *Ex Corde Ecclesiae* in those areas that may be inconsistent with this policy.

A complete copy of the University Civil Rights Policies is available at <https://udallas.edu/offices/civil-rights/Civil%20Rights%20Policy.pdf>

Overview of the Student Code of Conduct

I. Purpose

“The University of Dallas seeks to educate its students so they may develop the intellectual and moral virtues, prepare themselves for life and work in a problematic and changing world, and become leaders able to act responsibly for their own good and for the good of their family, community, country, and church.”—*University Mission Statement*

By entering the University of Dallas community, students agree to abide by the standards outlined in the Code of Conduct. The Student Code of Conduct seeks to promote the welfare of individuals and the protection of property. As a Catholic community, the Code is not simply designed to prohibit misbehavior or serve as a means of punishment for violations of the Code, but also to encourage the development of character that the community hopes to promote, such as individual responsibility and self-discipline.

II. Definitions

Student Code of Conduct

Standards of conduct and procedures established to provide a full and fair opportunity for review of alleged student misconduct.

Appeal

An opportunity for a student to present new information to the Dean of Students in order to modify a finding of misconduct and/or imposed conduct sanctions.

Complaint

The allegations of misconduct that have been reported. May refer to the report itself.

Complainant

An individual who files a complaint alleging a violation of the Student Code of Conduct. In cases when an incident report is filed without a complainant, the University is the complainant.

Consent

A clear, unambiguous and voluntary verbal agreement between participants to engage in sexual activity. A verbal “no,” even if perceived to be indecisive, constitutes a lack of consent. Consent cannot be gained by force, by ignoring or acting without regard to the objectives of another, or by taking advantage of the incapacitation of another, where the student knows or reasonably should have known of such incapacity. Use of alcohol or drugs may impair an individual’s capacity to freely consent and may render an individual incapable of giving consent. Consent is absent when the activity in question exceeds the scope of consent previously given.

Dating Violence

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the other person. Whether a relationship exists will be determined based on the length and type of the relationship, and the frequency of interaction.

Day

Monday through Friday during regular University business hours unless otherwise specifically noted.

Dean of Students

Refers to the Dean of Students.

Director of Student Affairs

Refers to the Director of Student Affairs.

Hearing Officer

The person or committee hearing a case of alleged misconduct and determining sanctions.

Greater Weight of the Evidence

Standard of review in the student conduct process which evaluates whether the alleged misconduct was more likely than not to have happened.

Investigator

A person designated to investigate an alleged violation of the code of conduct.

No Contact Order

Order prohibiting contact between individuals. A no contact order may be imposed as a sanction

or as an interim measure during the investigation of an allegation of student misconduct.

Non-Discrimination Coordinator

The person designated by the University to coordinate compliance with non-discrimination laws and regulations, including Title IX.

Respondent

A student who is found or alleged to have engaged in an act or acts in violation of the Code.

Retaliation

Harmful actions taken against a student who makes a claim alleging to have experienced discrimination or harassment, or another student or employee who, in good faith, makes such a report, serves as a witness, or otherwise participates in a University investigation or proceeding, or that of any state or federal agency.

- Examples of retaliation may include threats, rumor spreading, ostracism, assault, destruction of property, unjustified punishments, or unwarranted grade reductions. Retaliation may also include refusal to hire, demotion, denial of promotion, unjustified negative evaluations, or unjustified negative references. Unlawful retaliation does not include petty slights or annoyances.

Sexual Assault

Any intentional sexual act directed against another person, without the consent of the victim, including instances where the other person is incapable of giving consent. The definition includes:

RAPE

Penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the other person, including instances where the other person is incapable of giving valid consent.

FONDLING

The touching of private body parts of another person for the purpose of sexual gratification, without the consent of the other person, including instances where the other person is incapable of giving valid consent.

INCEST

Non-forcible sexual intercourse between persons who are related to each other within the degrees

prohibited by state law.

STATUTORY RAPE

Non-forcible sexual intercourse with a person who is under the statutory age of consent. The statutory age of consent in Texas is 17.

Sexual Harassment

Unwelcome, unsolicited and offensive conduct that is severe or pervasive and tends to injure, degrade, disgrace, or show hostility toward a person because of a person's sex and may include persons of the same sex. Sexual assault is a severe form of sexual harassment and a single incident of sexual assault may be sufficient to create a hostile environment.

Stalking A course of conduct directed at a specific person on the basis of actual or perceived membership in a protected class that is unwelcome, and would cause a reasonable person to feel fear.

Student

An individual taking courses at the University, either full-time or part-time, in person, online or studying abroad, including on the Rome campus, and pursuing either undergraduate or graduate studies, including individuals who withdraw from the University during the conduct process; those who are not currently enrolled in courses but who have a continuing relationship with the University and those who have applied for readmission to the University.

University Community

The collective group of students, faculty, and staff.

University Premises

All buildings, facilities, land and other property that is owned, used or controlled by the University, including property owned and controlled in Italy.

University Privileges

Special benefits that are granted by the University and enjoyed by students, including but not limited to, participating in NCAA athletics, residing in University residence halls, participating in social events or University sponsored activities, election to student leadership positions, permission to operate or park a personal motor vehicle on campus, access to all University premises open to students, and engaging in campus employment.

III. Scope

The Student Code of Conduct (“the Code”) is a University policy adopted by the University President based on authority delegated by the University Board of Trustees. The Code is implemented and enforced by the Office of Student Affairs, under the leadership of the Dean of Students.

The Code applies to all University students’ (undergraduate and graduate) conduct that occurs on University premises, at University activities and any off campus conduct that could adversely affect the University community and/or pursuit of the University’s educational mission. The Dean of Students decides whether the Code applies to a student’s off-campus conduct on a case-by-case basis.

A student is responsible for their conduct from the time of admission to the University through the award of a degree, or such other time as their relationship with the University is formally ended. Each student is responsible for conduct between academic semesters, during the academic year and during periods between terms of enrollment. The Code applies to student conduct even if a student withdraws from the University during the conduct process.

IV. Academic Integrity

Matters of academic integrity are reviewed and enforced under the authority of the Provost and faculty. Students engaged in acts which may constitute both academic dishonesty and misconduct as defined in the Code may be subject to sanctions under both authorities.

V. Residence Hall Rules and Regulations

Students and guests in University residence halls are subject to the rules and regulations governing the residence halls. In the event of a conflict between the residence hall rules and regulations and the Code, the Code shall take precedence subject to the discretion of the Dean of Students.

VI. Violations of the Law and Code

Students may be accountable to criminal or civil authorities for conduct that may also violate the Code. The conduct process will normally proceed even if related criminal or civil proceedings are pending and sanctions will not be reconsidered even if related criminal charges are dismissed or otherwise resolved.

VII. Re-Enrollment

Conduct Review of Applicants for Re-Enrollment

1. The Director of Admission will refer applicants for re-enrollment to the Dean of Students to consider alleged misconduct that could violate the Code and could impact re-enrollment, including falsification of re-enrollment documents. The Dean of Students will review the alleged

misconduct to consider the individual's potential to benefit from University attendance as well as the welfare and safety of the school community.

2. The Dean of Students may recommend that an applicant not be re-enrolled or that the student be conditionally re-enrolled with appropriate sanction(s) when evidence indicates that the former student has:

- a. Engaged in acts that were disruptive to the normal operations of another educational institution.
- b. Falsified the re-enrollment forms.
- c. Engaged in conduct prohibited by the Code.
- d. Been formally charged with a crime.
- e. Been convicted of a crime and still subject to criminal penalty, including but not limited to imprisonment, parole and/or probation.

3. A student who is declined re-enrollment based on misconduct may request a meeting with the Dean of Students to discuss the decision regarding re-enrollment. The decision of the Dean of Students relating to re-enrollment issued following such a meeting is final.

VIII. Records

Documents that are created and maintained as part of the conduct process are subject to the protections of the Family Education Rights and Privacy Act (FERPA). FERPA provides specific exceptions for disclosure of disciplinary records in certain circumstances, including disclosure of the final results of any disciplinary action involving an alleged crime of violence or non-forcible sex offenses to the victims of the alleged misconduct, regardless of whether the hearing officer concluded a violation was committed and disclosure without student consent to parents of students under 21 years of age who are found **responsible for** violations of the Code related to drugs or alcohol.

In some cases, and at the discretion of the hearing officer, hearings may be recorded. The recording is the sole property of the University of Dallas. Any student who has a right of appeal in the case has the right to listen to this recording but will not be provided a copy nor may she/he make a copy or remove the tape from the Office of Student Affairs. No court reporters or additional recording devices are permitted.

Conduct records are maintained by the Office of Student Affairs. All conduct documents will be destroyed seven years after a student's relationship with the University has ceased. Cases involving disciplinary suspension or expulsion will be permanently maintained as official records by the Office of Student Affairs. A student may request that permanent conduct records related to suspension be destroyed by submitting a written request to the Dean of Students,

including the specific basis for the request. The Dean of Students will evaluate requests on a case-by-case basis and the decision of the Dean of Students will be final.

IX. Categories of Misconduct

The University Expects:

1. Students to make positive contributions to the University community.
2. Students to behave respectfully toward people and property.
3. Students to act responsibly, being accountable for the safety and wellbeing of themselves and others.
4. Students to be trustworthy, demonstrating character and virtue upon which others may rely with confidence.

Sanctions may be imposed upon any student found to have committed or to have attempted to commit misconduct. In the Code, misconduct refers to any personal behavior on or off campus that:

1. Interferes with the University of Dallas' pursuit of its educational (including teaching, research, service, and business operations) and/or Catholic objectives, and/or reflects poorly on the University.
2. Fails to exhibit due regard for or violates the rights of others.
3. Shows disrespect for persons and/or property.
4. Violates, attempts to violate, and/or is complicit in a violation of University rules, regulations, and/or policies, including but not limited to those stated in the Student Handbook.
5. Violates, attempts to violate, and/or is complicit in a violation of local, state, or federal laws, or the laws of other countries, where applicable, whether convicted or not.
6. Fails to comply with the directives of University personnel.
7. Fails to demonstrate honesty in communication with, or in representing information to, the University and its personnel.

The following are examples of misconduct. This list is not exclusive or all-inclusive but is intended to provide examples of behavior that may result in disciplinary action under the Student Code of Conduct.

1. Physical assault or abuse, harassment, threats, or threatening behavior directed (by any means,

including electronic means) toward a member of University faculty, staff, or student, or a third party in circumstances deemed by the University to require action under the Code.

2. Obstruction or disruption of teaching, research, administration, public service, or other activity or function of the University.
3. Any discrimination, harassment, or retaliation in violation of the University's Civil Rights Policy.
 - a. This includes violations covered under Title IX, such as sexual harassment, sexual assault, dating violence, and stalking.
4. Hazing, as defined in the Student Handbook.
5. Use or possession of firearms, explosives, fireworks, or knives (longer than 4" from handle to tip), or use of any other device with the intent to threaten or physically harm another person.
6. Violation of the University's Classroom Code of Conduct.
7. Violation of the University's Computer and Network Usage Guidelines as defined in the Student Handbook.
8. Interference with, failure to cooperate or comply with, or failure to provide identification to any University administrator, faculty member, staff person, or resident assistant acting in the scope of their duties.
9. Use, implied use, possession, or distribution of alcoholic beverages, except as expressly permitted by law and University policy; public intoxication; driving under the influence; driving while intoxicated.
10. Disruptive or disorderly behavior.
11. Lewd or indecent behavior.
12. Unlawful manufacture, possession, use, sale, transfer, or purchase of a controlled substance or another dangerous drug such as a controlled substance analogue (designer drug) or drug paraphernalia.
13. Intentionally taking, damaging, or destroying property; or attempting to take, damage, or destroy property without the effective consent of the owner.
14. Failure to abide by an administrative order or directive issued by the University or University personnel.
15. Failure to complete sanctions assigned by the Office of Student Affairs and/or knowingly

violating the terms of any disciplinary sanction imposed or any mutual agreement reached in accordance with this Code.

16. Unauthorized entry, or attempted unauthorized entry, into or occupation of University facilities.
17. Falsification, alteration, fabrication, or misuse of a University or government form, document, record, or identification card.
18. Contemptuous or disrespectful behavior.
19. Disrupting the normal operations of the university (including teaching, research, service, and business operations) or university-sponsored activities by participating in an on-campus or off-campus demonstration, riot, or activity, or infringes on the rights of other members of the university community; leading or inciting others to disrupt scheduled or normal activities within any campus building or area.
20. Tampering or playing with fire extinguishers, smoke detectors, exit lights, emergency lights, or other life safety equipment; tampering with or pulling under false pretenses a fire alarm.
21. Audio and/or video recording or causing to be recorded a member of the University's Board of Trustees, an administrator, faculty, or staff member during the course of their University duties without the recorded person's knowledge and permission. The term "recorded" includes the capturing, transferring, or streaming of audio and/or video.
22. Possession of pornographic material on University property or accessing pornographic material through the University owned or contracted technology systems.
23. Complicity in any misconduct prohibited by University policies (meaning any act that knowingly aids, facilitates, promotes, or encourages the commission of prohibited conduct by another person).

Right to Action

The University reserves the right to take action based on any conduct whenever, in the judgment of the Dean of Students, action in accordance with this Code is considered to be in the best interests of the University.

X. Sanctions for Misconduct

The University strives to provide students with opportunities to learn from their mistakes through a restorative conduct process. The University will assess sanctions as needed to help form and develop students toward a life of wisdom, truth, and virtue. Sanctioning is at the discretion of the hearing officer. Repeated or egregious violations may result in more serious sanctions. Students found in violation of the Code may be subject to one or more of the following sanctions. Other

sanctions may also be identified as deemed appropriate by the hearing officer.

Reflection Meeting

Student may be required to meet with a staff member of the Office of Student Affairs to reflect on his/her actions.

Warning

Warnings are filed and remain on a student's conduct record.

Written Paper

Student may be required to produce a reflection or research paper. This paper, the topic, and the requirements are at the discretion of the hearing officer. However, the paper will never be longer than 6 pages in length.

Seminar

Student may be required to attend a seminar. This seminar will create a space for students to reflect on their experiences and decisions at the University and to share ways they can make better decisions in the future.

Restitution or Fines

Student may be required to pay a monetary fine or participate in community service to compensate the University or a member of the University community for damages caused by misconduct.

Loss of University Privileges

Student access to University privileges, including participating in NCAA Athletics, current or potential leadership positions, guest privileges in residence halls, living in the residence hall, or attending school sponsored events may be limited or removed temporarily or permanently.

Disciplinary Probation

Student receives a written reprimand and is placed on probation, which includes the probability of a more severe sanction if a student violates the Code again during the probationary period.

1. **Level I Student Affairs Probation** – automatically expires after a specific period of time prior to graduation.
2. **Level II Student Affairs Probation** – remains in effect during the remainder of the student's

academic career (including future enrollments).

Suspension

Student will be formally separated from the University for a specific period of time after which the student is eligible to return. While suspended, the student cannot earn academic credit at the University of Dallas. If suspension occurs during the semester, no credit will be awarded for the semester and the student will not be eligible for incomplete grades or a refund from the Business Office. During the period of suspension students may not enter University premises or attend University sponsored events without prior written approval from the Dean of Students. The University may establish conditions to be satisfied during the period of suspension or requirements for re-entry.

Expulsion

Student will be permanently separated from the campus community. The student is prohibited from entering University premises or attending University sponsored events. If expulsion occurs during the semester, no credit will be awarded for the semester and the student will not be eligible for incomplete grades. No refund will be provided by the Business Office. In accordance with Texas law, a notation will be placed on a student's transcript if she/he has been expelled.

University Withdrawal

Students may be administratively withdrawn from any or all courses. A withdrawn student may also be prohibited from entering University premises and barred from re-enrollment until specific conditions are met. Reasons for University withdrawal include, but are not limited to:

1. To prevent disruption of the education process.
2. The student failed to respond to an official summons from a University official.
3. The student has been suspended or expelled from the University.

No Contact Order

An order requiring a student to refrain from contact with another student. Specific instructions will accompany the No Contact Order outlining expected behavior including face-to-face contact, correspondence, email, social media or telephone. Friends, relatives and other acquaintances are also prohibited from contact on behalf of either party.

XI. Conduct Process

Reporting Methods

Reports can come from a variety of sources. The purpose of this multi-reporting system is to

institute a culture of community care. It is the community's responsibility to hold each member of the community accountable. As such, reports can come to the Office of Student Affairs from the following sources:

1. **Campus Safety Reports** - Officers from the University of Dallas Police Department (UDPD) write reports outlining violations of University policies by students, other members of the University community, and campus guests. They also generate reports documenting health and safety calls (i.e., ambulance, fire alarm, etc.). These reports are sent via email to the Office of Student Affairs.
2. **Incident Reports** – The primary way reports are made, usually by an Office of Student Affairs Staff member or resident assistant. When aware of a violation, they may complete an online Incident Report through the student affairs online conduct management system. In cases of a potential violation of the University's Non-Discrimination Policy, the Office of Student Affairs will also notify the University's Non-Discrimination Coordinator.
3. **Conduct Complaints** - University of Dallas community members, including students, faculty, staff, guests and visitors, may file a conduct complaint against a student alleging a violation of the Student Code of Conduct. The University may institute an investigation or proceeding based on information it receives even if not filed as a formal student conduct complaint.

Interim Measures

The Dean of Students has the authority to institute interim measures at any time. Interim measures may include, but are not limited to, additional academic support, housing reassignment, no contact orders, changes to academic or extracurricular schedules, or changes to transportation, dining, or working situations, or immediate suspension, as appropriate. Interim measures remain in place until they are removed by the Dean of Students or any decision on the investigation becomes final. Interim measures, other than immediate suspension, may not be appealed. In incidents involving a potential violation of the University's Civil Rights Policy, the Dean of Students will notify the Non-Discrimination Coordinator of any interim measures established or revoked.

Immediate Suspension

1. The Dean of Students may immediately suspend a student from all or part of the University premises as an interim measure when alleged misconduct reasonably indicates that:
 - a. The presence of the student on the University premises poses substantial or immediate danger to the health, safety or welfare of any member of the University community or University property, or;
 - b. The presence of the student on the University premises poses a definite threat of disruption or interference with normal operations of the University.

2. Immediately suspended students will be immediately precluded from engaging in any activities, programs or events on the University premises or sponsored by the University.
3. An immediate suspension will remain in effect until the formal disciplinary process is complete.
4. An immediate suspension may be appealed, in writing, to the Provost, who will review the case file within three days; the Provost may uphold or modify the immediate suspension. During the appeal timeframe, the immediate suspension will remain in place.
5. In matters of sexual harassment, sexual assault, dating violence or stalking, a complainant may be provided notice regarding an immediate suspension in accordance with federal law.

Preliminary Investigation

1. Upon receiving a report, the Director of Student Affairs will review the report and appoint an investigator as appropriate.
 - a. The Director will notify the Non-Discrimination Coordinator upon receipt of a complaint of a violation of the University's Civil Rights Policy. The Non-Discrimination Coordinator will appoint a trained investigator to investigate the alleged misconduct. The Non-Discrimination Coordinator will provide the complainant and respondent the procedure for said investigation.
2. Following the preliminary investigation, the investigator may take any of the following actions:
 - a. If the investigator finds no information or evidence to support an alleged violation of the Code, the case will be closed with no further action.
 - i. In cases involving alleged misconduct under the University's Civil Rights Policy, notice of a decision not to investigate a report must be provided to the complainant and respondent in writing and must include the reason(s) for not investigating the allegations. The notice must also include information explaining the complainant's right to request a review by the Committee on Student Discipline.
 - b. If the case involves an alleged violation of the University's Civil Rights Policy, and the investigator finds, based on the evidence currently available, it appears more likely than not that the respondent violated the Student Code of Conduct, the investigator will provide the investigation report to the Dean of Students. The Dean of Students will decide whether to hold a conduct meeting or refer the case to the Committee on Student Discipline.
 - c. In cases not involving a violation of the University's Civil Rights Policy, if the investigator finds reasonable cause to believe that a student may have engaged in conduct in violation of the Code, the investigator will determine which of the following processes will be followed

based on the nature and severity of the violation and/or whether the student alleged to have engaged in misconduct has a prior history of misconduct:

i. Informal resolution

1. Often assigned for first or second alleged violations of residence life rules and regulations. Informal resolution is most often handled by a Residence Coordinator.

ii. Conduct Meetings

1. Often assigned for violations involving non-residence life rules and regulations, such as alcohol, drugs, bullying, hazing, and failure to comply. May also be assigned for repeat violations of residence life rules and regulations when the case may result in a revocation of privileges. Conduct meetings are handled by the Director of Student Affairs or Dean of Students.

iii. Review by the Committee on Student Discipline

1. Often assigned for alleged violations of the code that are likely to result in suspension or expulsion.

Notice of Complaint

1. Following a preliminary investigation and if a complaint is not otherwise closed, the hearing officer will provide notice to the respondent which will include:

- a. A summary of the alleged misconduct and the section of the Code that may have been violated and
- b. The process that the investigator has selected for resolution of the complaint including a date by which the student is expected to contact the hearing officer to schedule the next step in the disciplinary process.

2. The Notice of Complaint will be delivered by hand-delivery, regular mail or emailed to a student's official University email account. Students are responsible for maintaining a current, accurate mailing address with the University Registrar and for regularly reviewing their University email account.

3. In cases involving alleged misconduct under the University's Civil Rights Policy, the Notice of Complaint will be delivered concurrently to the complainant.

Informal Resolution

An alleged violation of the Code may be resolved informally. An informal resolution is most common in minor cases when a student takes responsibility for his/her role in the incident. Both

the hearing officer and respondent will mutually agree on the violation and sanctions. A final decision reflecting the mutual agreement of both parties will be final with no subsequent proceedings.

1. Mediation between parties will not be considered to resolve alleged misconduct involving sexual harassment, sexual assault, dating violence, and stalking.
2. Informal resolution will not be used in cases likely to result in the revocation of university privileges, probation, suspension, or expulsion.
3. Any student may refuse to engage in the informal resolution process at any time in which case the Director of Student Affairs will determine whether the case should be referred for a conduct meeting or review by the Committee on Student Discipline.
4. If the hearing officer is unable to resolve a complaint informally, the case should be referred to the Director of Student Affairs for a conduct meeting.

Conduct Meeting

The hearing officer will hold a conduct meeting with a respondent to review the student's alleged misconduct and to provide an opportunity for the student to respond directly to the alleged violation.

1. The respondent may present relevant information regarding the alleged misconduct including witness information, documents, or any other information that would assist the hearing officer in reaching a decision.
 - a. If the case involves an alleged violation of the University's Civil Rights Policy, the complainant will be given equal opportunity to meet with the hearing officer and present relevant information.
2. The student may be accompanied by a member of the university community but must represent him/herself at the meeting. Parents are not allowed to accompany students during a conduct meeting.
3. If the hearing officer determines that the case may result in suspension or expulsion, the hearing officer will refer the case to the Committee on Student Discipline.
4. If the hearing officer determines that the greater weight of the evidence indicates that the student more likely than not engaged in misconduct in violation of the Code, the hearing officer will deliver a Notice of Conduct Findings to the student which will identify the violation and will also include notice of the assigned sanctions.
 - a. If the case involves an alleged violation of the University's Civil Rights Policy, the Notice of Conduct Findings will be issued concurrently to the complainant. Any appeal option will

also be open to the complainant.

5. If the hearing officer determines that no violation of the Code has occurred, the student will be notified of the finding and no further action will be taken.
 - a. If the case involves an alleged violation of the University's Civil Rights Policy, the complainant will also be notified that the hearing officer determined that no violation of the code occurred. Within seven days, the complainant may request the Committee on Student Discipline review the case.
6. Appeals – Appeals must be received within seven days after the Notice of Conduct Findings is issued. The Dean of Student may extend the timeframe in the interest of fairness.
 - a. If the hearing officer was the Dean of Students, the Provost will hear the appeal.
 - b. If the hearing officer was the Director of Student Affairs, the Dean of Students will hear the appeal.
 - c. Students desiring to appeal must do so on one or more of the following grounds:
 - i. Substantial new evidence exists, which, if heard would likely change the outcome of the case.
 - ii. The procedure followed in the administrative review was flawed and therefore the result was either unfair or arbitrary.
 - iii. The sanction is arbitrary or unfair.
 - d. If an appeal meets one or more of these three criteria, as determined by the appeal hearing officer, the appeal hearing officer will review the appeal and uphold, modify, or overturn the original decision. The respondent will be notified of the decision.

The Committee on Student Discipline

MEMBERSHIP

1. There are five trained members of the Committee on Student Discipline, with the Dean of Students as chair. The remaining four members, appointed by the Provost, must include at least one faculty member and two students.
 - a. Each member of the committee will be trained on the University's Civil Rights Policy.
 - b. The respondent may object to the presence of a committee member prior to the start of the review based on a concern for the committee member's capacity to make a fair and objective decision. Requests to remove a committee member will be decided by the chairperson.

- i. If objection is raised to the appointed chairperson, the decision regarding removal will be made by the Provost. If the chairperson is removed, the Provost will appoint a new chair.
- c. In cases involving alleged misconduct under the University's Civil Rights Policy, students on the Committee on Student Discipline will not be allowed to participate as members of the committee.

SCHEDULE

1. The committee chairperson will schedule a date for a requested committee review which will typically be no fewer than ten (10) or more than twenty (20) days after the request was submitted. The committee chair, in the interest of fairness, may adjust the time frames. Notice will be provided to the respondent.
 - a. In cases involving alleged misconduct under the University's Civil Rights Policy, notice will be provided to the complainant and respondent.
2. No fewer than five (5) days before the scheduled review, the respondent and the Director of Student Affairs must submit several documents to the committee chair. The following information must be provided to the committee chair:
 - a. A written summary of their position
 - b. A list of individuals who will speak to the alleged misconduct on their behalf as witnesses
 - c. A list of documents to be presented to the committee.
3. The committee chairperson will provide copies of all information submitted in advance of the committee review to all involved parties no fewer than three (3) days prior to the review.

GUIDELINES FOR PROCEEDINGS

1. The respondent must attend in person. Except in emergency circumstances, as determined by the chair, if the respondent fails to attend the review, the review may be dismissed and the decision of the Dean of Students will be final or the committee will issue a final decision in the absence of the respondent.
 - a. In cases involving alleged misconduct of the University's Civil Rights Policy:
 - i. If the complainant desires to attend, and alternative attendance is desired, such as the complainant not wanting to be in the same room as the respondent for the hearing (e.g., appear via Skype), the complainant should request alternative attendance from the chairperson at least two (2) days prior to the hearing. In the case of documented disabilities for which accommodations in the process are necessary, the University will

make reasonable accommodations for the parties when requested in advance.

- b. In cases when the committee is reviewing the Non-Discrimination Coordinator's dismissal decision, the complainant is required to attend in person. The respondent will not attend the hearing.
2. The chairperson may request the investigator and/or the Non-Discrimination Coordinator be present during the hearing so members of the committee may ask questions.
 3. Students presenting before the committee may be accompanied by a member of the university community but must represent him/herself at the conference. Parents may be present during the hearing, but cannot speak to or ask questions of the committee or those presenting before the committee.
 4. Students presenting before the committee may have an attorney present. Attorneys are not permitted to present evidence or argument before the committee; they may speak to their client only, not on behalf of their client. If a student desires to have an attorney present, that party must notify the chairperson five days before the hearing so the University may have an attorney present.
 5. In cases involving alleged misconduct under the University's Civil Rights Policy, the hearing panel will not consider or entertain information relative to the past sexual history of the complainant or the respondent, except as it may directly relate to the incident being considered. Additionally, any use of alcohol or drugs at the time of the incident will not be considered as a mitigating circumstance.
 6. The committee chair will preside over the committee review and make all decisions regarding review procedures. The following guidelines will guide the committee's review:
 - a. Reviews will be conducted privately, informally, and will not apply traditional rules of courtroom evidence.
 - b. Reviews before the committee will be audio recorded. The recording is the property of the University of Dallas and will remain in a student's conduct file.
 - c. The complainant, respondent, and Director of Student Affairs will have equal time to present to the committee.
 - i. In hearings of a dismissal review, only the complainant will present to the committee. The committee may ask questions of the Non-Discrimination Coordinator, if present.
 - d. Committee members may ask questions of any individual making a presentation during the review.
 - e. Committee members may ask questions of the chairperson on any matter relating to the

review.

- f. The respondent and Director of Student Affairs and will have the opportunity to give a final summation.
 - i. In cases involving an alleged violation of the University's Civil Rights Policy, the complainant will also be allowed to give a statement during the summation phase.
 - g. Committee reviews are not open unless approved by the chairperson.
7. The Director of Student Affairs must show that, by the greater weight of the evidence (i.e. more likely than not), the student engaged in conduct in violation of the Code.
- a. In cases where the panel is reviewing the Non-Discrimination Coordinator's dismissal decision, the committee may choose to affirm the Coordinator's decision or assign another investigator to investigate the case. If the committee affirms the Coordinator's decision, the committee's decision is final.
8. Within a reasonable period of time after the review concludes, the chairperson will provide the respondent and the Director of Student Affairs a summary of the committee's findings and conclusions, any applicable sanctions, and any applicable appeal process. Notices will be prepared in compliance with federal law.

Review by the Provost

- 1. In cases involving suspension or expulsion, or in a case previously decided by the Dean of Students, the respondent may request that the Provost review the case.
 - a. In cases involving a violation of the University's Civil Rights Policy, the complainant also has the right to appeal to the Provost.
- 2. The respondent must make the request within seven days of the written decision letter. The request for review must be submitted in writing to the Dean of Students and must outline the basis for the request. Appeal to the Provost is only permitted in the following circumstances:
 - a. Substantial new evidence exists, which, if heard would likely change the outcome of the case.
 - b. The procedure followed in the administrative review was flawed and therefore the result was either unfair or arbitrary.
 - c. The sanction is inconsistent with previous sanctions and is therefore arbitrary or unfair.
- 3. The Provost may request additional information but in general will review the matter based on the information presented and considered by hearing officer.

4. The Provost may uphold or modify the original decision and/or sanction and the decision will be final.
 - a. The Provost will communicate his/her decision in writing via email or other written communication.
 - b. In matters involving an alleged violation of the University's Civil Rights policy, notification will be delivered concurrently to the complainant.

Effective Date of Sanctions

Any sanction imposed by the hearing officer will not take effect until the conduct process is complete.

Timeframes

1. Timeframes set forth in the Code are goals and the University's inability to meet a timeframe will not render the procedures invalid.
2. Timeframes may be extended by mutual agreement of all parties or by approval of the Provost.
 - a. An extension of the stated timeframe for investigation will be communicated to all parties.

XII. Revisions and Modifications

The President may amend or modify the requirements of the Code, as deemed warranted and appropriate in the President's sole discretion

Classroom Code of Conduct

Faculty members establish and enforce expectations for student conduct in their classrooms in addition to the standards established by the Student Code of Conduct. Expectations for classroom conduct should be provided on the course syllabus at the start of the semester. Faculty members may take action to enforce their expectations for student classroom conduct including removing a student from class for a limited time. Faculty may also refer students to the Dean of Students to consider whether classroom conduct may have violated the Student Code of Conduct. Students are expected to not engage in conduct that endangers others or is considered disorderly, lewd or indecent. Students are also expected to speak in a way that is courteous and respectful to both the professor and other students.

NON-RETALIATION

The University will not tolerate retaliation against any student, faculty member, or staff member who makes a report of sexual or relationship violence, participates in an investigation related to a report of sexual or relationship violence, or participates in a student conduct process related to a

report of sexual or relationship violence. Examples of retaliation include, but are not limited to, intimidation, threats, stalking, coercion or discrimination because of a person's complaint or participation in an investigation or the student discipline process. Any allegations of retaliation should be reported to the Title IX Coordinator or a designated Reporting Contact and may be subject to the same investigation, hearing and appeal process as set forth above.

WARNING TO CAMPUS COMMUNITY (TIMELY WARNING)

If a report under this Policy discloses a serious or continuing threat to the University campus community, the University may issue a timely warning to protect the health or safety of the broader campus community. Any such warning to the campus community, when determined by the University to be appropriate under the circumstances, is limited to a brief account of the incident, a description of the alleged assailant when needed to apprehend, and the name of any individual who has been arrested and charged with a crime. The name of the Reporting Party will be maintained as confidential and will not be included in the warning.

OBLIGATION TO REPORT CHILD ABUSE

Texas law requires any person having cause to believe that a child's physical or mental health has been adversely affected by abuse or neglect to make an immediate report to appropriate authorities, including local law enforcement. To the extent that a report of sexual or relationship violence involves a victim under the age of eighteen (18), the individual receiving the report must file an immediate report with appropriate law enforcement agencies in accordance with state law.

ANNUAL CAMPUS SECURITY REPORTING

All reports of sexual assault and relationship violence whether reported to a Responsible Employee or a Reporting Contact are included in the annual crime statistics of the institution. Statistics are reported in an aggregate format without any personal detail or designation.

Questions related to Title IX may also be directed to the

- Office for Civil Rights for the United States Department of Education, Region VI,
1999 Bryan Street, Suite 1510, Dallas, Texas 75201-3136,

Telephone (40) 974-9450,

Facsimile (214) 661-9594.

Reports of possible violations of the above policy may also be made to:

Mr. Russ Green, Chief of the University of Dallas Police Department (972) 721-4041

Hazing

Introduction

The University of Dallas is concerned about the spiritual, emotional, psychological, and physical health and well-being of its students. UD is committed to providing a safe environment for all members of the University community and prohibits hazing by any student, student group or employee. Application of this policy is required for all UD Students and Student Groups.

Definitions

APPROPRIATE UNIVERSITY OFFICIAL

Any UD employee or official who is reasonably in a position to stop or remedy hazing; including but not limited to officials responsible for student housing, student conduct, student organizations, athletic coaches and trainers; and advisors to student organizations.

STUDENT

An individual taking courses at the University, either full- or part-time and pursuing either graduate or undergraduate studies, including individuals who withdraw from the University during the conduct process; those who are not currently enrolled in courses but who have a continuing academic relationship with the University and those who have applied for admission or readmission to the University.

UNIVERSITY STUDENT GROUPS

A group of students who share a common interest and who are recognized as a student group with the Office of Student Affairs, or groups who officially represent the University, including, but not limited to, ROTC, athletic teams, club sports, intermural and intramural activities, etc.

HAZING

Any intentional, knowing, or reckless act, occurring on or off campus, by one person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in an organization regardless of whether the student victim may have consented to the activity. The term includes:

- any type of physical brutality, such as whipping, beating, striking, branding, electronic shocking, placing of harmful substance on the body, or similar activity;
- any type of physical activity, such as sleep deprivation, exposure to the elements, confinement in a small space, calisthenics, or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;

- any activity involving consumption of a food, liquid, alcoholic beverage, liquor, rug, or other substance that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;
- any activity that intentionally intimidates or threatens the student with ostracism, that subjects the student to extreme mental stress, shame, or humiliation, that adversely affects the mental health or dignity of the student or discourages the student from entering or remaining registered in an educational institution, or that may reasonably be expected to cause a student to leave the organization of the institution rather than submit to acts described in this subdivision; and
- Any activity that induces, causes, or requires the student to perform a duty or task that involves a violation of the Student Code of Conduct; other University policies; or local, state, or federal laws.

Procedures and Responsibilities

PROHIBITED PERSONAL CONDUCT

No person may engage in hazing; solicit, encourage, direct, aid, or attempt to aid another to engage in hazing; recklessly permit hazing to occur; or have firsthand knowledge of the planning of a specific hazing incident involving a student at the UD, or have firsthand knowledge that a specific hazing incident has occurred, and knowingly fail to report that knowledge to the Dean of Student Affairs or other appropriate University official.

No person who has cause to believe that an incident of hazing may have adversely affected the physical or mental health or welfare of an individual under 18 years of age, shall fail to immediately report the incident to law enforcement authorities in accordance with the obligation to report child abuse or neglect. The obligation to report child abuse or neglect is mandated by state law and a report must be made to law enforcement authorities prior to the notices related to hazing. Reporting an incident of child abuse or neglect to any other institutional official, other than the police department, does not fulfill the legal obligation to report child abuse or neglect.

RESPONSIBLE PARTY: University of Dallas Community

PROHIBITED ORGANIZATIONAL CONDUCT

No student group may condone or encourage hazing. No officer, authorized representative, or any combination of members, potential new members, or alumni of the organization commit or assist in the commission of hazing. Both a student group and individuals participating in hazing may be subject to discipline.

RESPONSIBLE PARTY: All University of Dallas student groups

SANCTIONS

Violations of this policy may result in disciplinary action, with sanctions up to and including

expulsion, termination, and/or permanent suspension.

All reports of hazing regarding student groups will be investigated by the Dean of Student Affairs or a designee. Student groups may also be referred for investigation by the UD Police.

RESPONSIBLE PARTY: Dean of Student Affairs, Human Resources

IMMUNITY FOR GOOD FAITH REPORTING

The University may elect not to pursue disciplinary sanctions for a violation of this policy for persons who voluntarily and in good faith provide information related to hazing. A person who makes a report in bad faith or with malice may be subject to disciplinary action.

RESPONSIBLE PARTY: Dean of Student Affairs, HR, UD Police

OBLIGATION TO REPORT

A person who believes that he or she has been subjected to hazing or a person who has knowledge of hazing activities should report the incident(s) to the Dean of Student Affairs, the UD Police or another University official. All University officials must promptly report incidents of hazing to the Dean of Student Affairs Office or UD Police.

RESPONSIBLE PARTY: All University of Dallas Students, Faculty, Staff

REPORTING BY A HEALTHCARE PROFESSIONAL

A doctor or other medical practitioner who treats a student who may have been subjected to hazing activities may report the suspected hazing activities to police or other law enforcement officials, and in accordance with Texas law will be immune from civil or other liability that might otherwise be imposed or incurred as a result of the report, unless the report is made in bad faith or with malice.

RESPONSIBLE PARTY: Student Health Center

NOTIFICATION

UD will distribute a list of organizations that have been sanctioned for hazing or convicted for hazing on or off the campus of the institution during the preceding three years to each student within the first three weeks of each semester.

RESPONSIBLE PARTY: Office of Student Affairs

Summary of Texas State Law Regarding Hazing

Hazing is a violation of Texas law and the University of Dallas Student Code Of Conduct.

Instances of hazing should be reported to Campus Safety or the Director of Student Affairs. Students should be acquainted with the law on hazing. The following excerpts are from the law that makes hazing at or in connection with an educational institution a crime. The complete hazing law enacted by the Texas legislature may be viewed in its entirety at the “Texas

Legislature Online [website statute search](#). Information about hazing may be found in the Texas Education Code, Chapter 37, sections [37.151](#) through [137.157](#) and Chapter 51, section [51.936](#).

Hazing includes but is not limited to:

1. Any type of physical brutality, such as whipping, beating, striking, branding, electronic shocking, placing of a harmful substance on the body, or similar activity;
2. Any type of physical activity, such as sleep deprivation, exposure to the elements, confinement in a small space, calisthenics, or other activity that subjects the student to an unreasonable risk or harm or that adversely affects the mental or physical health or safety of the student
3. Any activity involving consumption of a food, liquid, alcoholic beverage, liquor, drug, or other substance which subjects the student to an unreasonable risk of harm or which adversely affects the mental or physical health or safety of the student
4. Any activity that intimidates or threatens the student with ostracism that subjects the student to extreme mental stress, shame, or humiliation, or that adversely affects the student from entering or remaining registered in an educational institution, or that may reasonably be expected to cause a student to leave the organization or the institution rather than submit to acts described in this subsection
5. Any activity that induces, causes, or requires the student to perform a duty or task which involves a violation of the Penal Code. Sec. 4.52.

A person commits an offense if the person:

1. Engages in hazing
2. Solicits, encourages, directs, aids, or attempts to aid another in engaging in hazing;
3. Intentionally, knowingly, or recklessly permits hazing to occur; or
4. Has firsthand knowledge of the planning of a specific hazing incident involving a student in an educational institution, or firsthand knowledge that a specific hazing incident has occurred, and knowingly fails to report said knowledge in writing to the dean of students or other appropriate officials of the institution.

An organization commits an offense if the organization condones or encourages hazing or if an officer or any combination of members, pledges, or alumni of the organization commits or assists in the commission of hazing.

CONSENT AS A DEFENSE

It is not a defense to prosecution for the offense under this subchapter that the person against

whom the hazing was directed consented to or acquiesced in the hazing activity.

As a private institution, the University explicitly reserves the right to judge whether it is in the best interest of the institution that a student be allowed to continue affiliation, and may, for reasons deemed sufficient by the University itself, discontinue affiliation. By registering, the student concedes to the University the right to require withdrawal whenever the University deems the withdrawal necessary.

UNIVERSITY POLICIES

Academic and Classroom: The University's academic and classroom policies and procedures appear in the Academic Bulletin. This publication is available in hardcopy from the Registrar's Office and online. Please consult the [Bulletin](#) for policies such as:

Academic Discipline	Academic Honesty	Class Attendance
Course Registration	Course Credits	Course Load
Course Withdrawal	Exams	Grade Reports
Grade Point Average	Grade Changes	Leave of Absence

Alcohol and Illegal Drugs

The University of Dallas prohibits illegal drugs and alcohol. Violations of the Student Code of Conduct concerning illicit drug and alcohol are addressed through the Student Code of Conduct, education and counseling.

In accordance with the Family Educational Rights and Privacy Act (FERPA), the University will contact the parents of students under the age of 21 who violate University policies or civil laws pertaining to alcohol or drugs.

Drugs

The University strictly prohibits the use, possession, sale, or offering for sale of illegal drugs.

The University will cooperate with local law enforcement to protect the campus from illegal drug use and/or sale and will handle alleged violations of the Code of Conduct related to drugs through its judicial process. Possession and/or use of illegal drugs, selling, providing, or distributing illegal drugs may result in suspension and/or expulsion from the University.

Persons convicted of drug possession under State or Federal Law may not be eligible for federal student grants and loans for up to one year after the first conviction and two years after the second. The penalty for sale of a controlled substance is ineligibility for federal student aid for a

period of two years following the first offense and indefinitely following the second offense.

Any drug paraphernalia or items associated with the use of illegal drugs are prohibited and will be confiscated upon discovery. This includes but is not limited to bongs, hookahs, water pipes, roach clips, blow tubes, small scales, unidentifiable pills and razorblades. In cases where drug paraphernalia is found with illegal substances, a minimum fine of \$300 per item may be assessed in addition to other appropriate sanctions.

Alcohol

The University of Dallas wishes to establish a healthy climate on campus regarding alcohol, one in which students feel free not to drink and understand the importance of drinking moderately. Underage and immoderate drinking is not tolerated.

The general provisions governing alcoholic beverages are in compliance with the laws of the state of Texas. These provisions are as follows:

1. To consume or possess alcohol, a student must be twenty-one years old. The distribution of alcohol to underage individuals by any person is prohibited.
2. Immoderate drinking by any student is prohibited. Immoderate drinking is defined as the use of alcohol, on- or off-campus, in a manner that results in intoxication or in behavior judged to be abusive, offensive, disorderly, unlawful or dangerous to others and/or themselves. Student Affairs or Campus Safety staff will decide whether or not a student has been consuming alcohol immoderately.
3. Driving any vehicle while under the influence of alcohol is strictly prohibited and subject to sanctions under the Code of Conduct.

SPECIFIC PROVISIONS RELATED TO THE USE OF ALCOHOL ON CAMPUS

Students of legal drinking age are permitted to drink in moderation and to store alcoholic beverages in their own residence hall rooms or in their student apartment if all other residents and guests of that room or apartment are of legal drinking age. Students of legal drinking age must store alcohol in an inconspicuous manner (i.e. in the refrigerator or closet). If one roommate is of legal drinking age and the other roommate is not of legal drinking age, no alcohol can be possessed, consumed or stored in the room or apartment. In triple and quad rooms, all students assigned to the triple must be of legal drinking age for alcohol to be permitted. Students of legal drinking age are not permitted to consume alcohol in the rooms of underage students. Underage students may not be present in a residence where students who are of age are consuming alcohol.

1. The consumption of alcoholic beverages and the possession of open containers, except at University-approved events (see [Hosting Guidelines](#) below), are restricted to the Rathskeller and the residence hall rooms and student apartments of students of legal age, in which all residents of the room or apartment and guests are of legal drinking age.
2. Residence hall and student apartment residents who are of legal drinking age who host a social event in their room or apartment are responsible for seeing that persons

under legal drinking age are not present and that there is no immoderate drinking at the event. The residents assigned to the room/apartment are also responsible for the behavior of their guests, damages, and cleanup. (See [Social Host Responsibility Policy](#) below)

3. Authority for the interpretation of the Campus Alcohol Policy rests with the Office of Student Affairs.
4. Alcohol, kegs, taps and alcohol containers in violation of University policy will be confiscated and will not be returned.
5. Serving alcohol from an open source is prohibited. Beer bongos and beer balls are not permitted. Spiked punch and Jell-O shots, no matter what the alcohol content, are strictly prohibited.
6. The possession of shot glasses, flasks, empty or open containers in the presence of underage students implies consumption and is prohibited.
7. Collections of empty containers are prohibited on campus.
8. The contents of open containers will be poured out in the presence of a University official.
9. Games that imply or are associated with the rapid or reckless consumption of alcohol are strictly prohibited. This includes but is not limited to beer or water pong, flip cup, slap cup, and king's cup.

SOCIAL HOST RESPONSIBILITY POLICY

Student(s) hosting a party (either on or off campus) are responsible under the Student Code of Conduct for the actions of, or injuries to, their guests due to the distribution or consumption of alcohol or illegal substances at the event.

HOSTING GUIDELINES

Organizations wishing to sponsor an event that includes alcohol must submit an Event/Program Alcohol Registration and Permit Form to Student Affairs at least ten days prior to the event. Specific policies for events requiring a permit are detailed on the [Alcohol Event Permit Form](#). If it becomes apparent that these guidelines cannot be met before or during an event, the host is required to cancel the event.

If the University learns that organizations or individuals are planning to have sponsored activities that violate state law or policies of the University, regardless of where held, the University may respond through administrative and/or disciplinary actions.

Confidentiality of Drug and Alcohol Counseling Services

The University is committed to fostering a caring relationship among its students, staff, faculty, and administrators: a relationship characterized by understanding, forgiveness, and respect for individuality. UD's conduct procedures are intended to be educational and redemptive. Complete confidentiality will be strictly observed to the limit of the law for students who seek help for substance-abuse problems. Insofar as federal and state statutes and professional ethical standards permit, no professional on the UD counseling or health center staff will in any way notify the

administration of the name of a specific student who comes for assistance for substance abuse or any other type problem, and no records will be forwarded to the administration regarding the services or the problem.

A student who voluntarily seeks help for drug or alcohol abuse will be assisted by the University to obtain appropriate treatment.

Involuntary Withdrawal/Removal from Residential Housing

Policy statement

The University is committed to maintaining an environment where all students can excel and reach their full potential. When a student is in distress or crisis and/or exhibiting concerning behaviors, the University remains dedicated to supporting that student while also preserving the safety, security and orderly operations of the University.

Scope

This policy applies to all students and does not replace any academic policies or the Student Code of Conduct.

Definitions

DIRECT THREAT

A significant risk of causing substantial harm to the health or safety of a student or other members of the University community that cannot be eliminated or reduced to an acceptable level through the implementation of reasonable accommodations.

SIGNIFICANT RISK

High probability of substantial harm that is not just a slightly increased, speculative or remote risk.

PROVOST

Refers to the Provost for Enrollment Management and Student Affairs or designee. For purposes of administering this policy on the Rome Campus, the Provost refers to the Vice President, Dean and Director of the Rome Campus.

Behavioral Intervention Team

The Dean of Student Affairs will convene a Behavioral Intervention Team, as needed, to review situations involving individual students perceived to be in distress, or in crisis, or who are

exhibiting behaviors of concern.

1. The Behavioral Intervention Team will provide early support and intervention for students who are exhibiting unusually disruptive behavior in order to enhance their opportunity for success while also protecting the University community.
2. The Dean of Student Affairs will determine the members of the Behavioral Intervention Team on a case-by-case basis including only University officials or faculty with specific knowledge about individual student issues. Team members may include University counseling or health professionals, UDPD officers, student affairs or residence life staff, the University disability coordinator, the Director of Campus Ministry and other individuals involved in delivery of the student's education program. Students should not be permitted to attend Team meetings except in limited circumstances as approved by the Dean of Student Affairs.
3. Meetings of the Behavioral Intervention Team will be confidential and all meeting records will be maintained in the Office of Student Affairs.
4. Any member of the University community who has concern for the well-being or safety of a student or the University community, or who has reason to believe that a student may pose a direct threat to himself/herself or to the University community, may refer a student to the Office of Student Affairs for monitoring by the Behavioral Intervention Team, or for other action in accordance with this policy.

Threat Assessment

If the Behavioral Intervention Team determines that a student does not present a direct threat to himself/herself or to the University community, the student may be:

1. Referred to the Director of Student Affairs to consider possible disciplinary action based on the Student Code of Conduct.
2. Referred to the University Counseling Center or Student Health Center to seek appropriate treatment.
3. Referred to the appropriate University official to consider whether changes to the student's education program, including housing re-assignment may reasonably accommodate the student's condition.

Review by the Dean of Student Affairs

The Dean of Student Affairs may take action to maintain the health and welfare of an individual student, or of the University community, on a recommendation of the Behavioral Intervention Team, or based on the BIT's own determination.

1. If a student demonstrates any of the following behavior, the BIT may request or require a student to take a leave of absence or may impose conditions or restrictions designed to address the health or safety threat or disruption subject to the procedures required by this policy:

- a. Student engages in, or threatens to engage in behavior which poses a significant risk of causing physical harm to self or others;
 - b. Student demonstrates an inability to satisfy personal needs, including nourishment or personal safety and well-being, such that there is a high probability that serious physical harm or death might occur within a short period of time;
 - c. Student exhibits behavior(s) that substantially impede(s) the lawful and/or daily, normal activities of others and/or would interfere with the educational process and orderly operations of the University. Behaviors include those that are disruptive to the surrounding community and/or community members and/or significantly impact the University's human resources in continued management of incidents.
2. Prior to taking any action, the BIT, or a designee, will perform an individualized assessment considering the following:
 - a. Available incident reports and documentation of student behavior.
 - b. Relevant medical or mental health documentation as available.
 - c. Consultation with other University faculty and staff, as may be appropriate and feasible, including representatives from the Student Affairs Office, University Counseling Center, Student Health Center, Residence Life, the Rome Office, academic deans and other individual departments.
 - d. Consultation with parents or guardians, if appropriate and feasible.
3. Based on the individualized assessment, the BIT will determine whether an involuntary leave of absence and/or other administrative restrictions are necessary to address the health and safety concerns or to ensure the proper functioning of University programs and services. The BIT will evaluate:
 - a. The specific behaviors that are believed to pose a direct threat to the student or to the University community;
 - b. The nature, duration and severity of the risk perceived to the student and/or the University community.
 - c. The probability that the perceived threat will occur;
 - d. Whether any modifications can be made to the student's educational program to mitigate the risks.
4. The BIT will meet with the student, if feasible, to review the assessment and conclusions and to provide the opportunity for the student to respond and provide medical, counseling and/or any other relevant information.
 - a. The BIT may require the student to meet with a designated mental health professional within a specific period of time.
 - b. If a student is incapable of responding on his/her own behalf, or elects not to respond to inquiries or directives of the University, the University may place

the student on an involuntary leave of absence or may impose administrative restrictions as a condition of remaining at the University.

5. After meeting with the student, if the BIT determines that a leave is necessary, the BIT will offer the student the opportunity to take a voluntary leave, or if deemed appropriate, to accept other administrative restrictions or conditions in order to remain at the University.

Immediate Administrative Measures

The BIT may implement immediate administrative measures, such as a temporary involuntary leave of absence or restrictions on a student's access to campus if a student presents an imminent substantial risk of harm to himself/herself or to the University community. If the BIT takes immediate action, the BIT will follow all steps required in this policy as quickly as possible following the immediate act.

Academic Leave of Absence Procedure

Students who voluntarily agree to take a leave of absence or who are placed on an involuntary leave of absence may be granted grades of "W" (Withdrawn) in enrolled classes, even if the normal deadline for "W" has passed, or may be granted an "I" (Incomplete) should the student's academic dean and faculty believe it appropriate.

1. An involuntary leave of absence will be noted on a student's transcript in the same manner as a voluntary medical leave of absence.
2. The student is subject to the same rules regarding financial aid and financial obligations that apply in the case of a voluntary medical leave of absence.
3. The student may not participate in programs or activities organized by the University until officially approved to re-enroll.

Re-Enrollment

The BIT will provide students who voluntarily agree to take a leave of absence or who are placed on an involuntary leave of absence with written conditions for re-enrollment. Conditions for reenrollment will be individualized and designed to ensure that health and safety or other concerns are resolved and the student is qualified to return. Conditions may include compliance with treatment plans, examination by independent or University health or counseling professionals, release of relevant medical records, interviews, a personal statement, or a demonstrated ability to meet the University's academic and conduct standards.

Appeals

A student who has been placed on an involuntary leave of absence or been subject to other restrictions or conditions may appeal the decision by requesting an appeal and including the grounds for the appeal within five (5) business days of the notice of the involuntary leave of

absence or other measure to the BIT. The BIT will forward the appeal to the Provost who may review all relevant documentation and consult with University officials and the student prior to issuing a decision on the appeal. The Provost will forward a decision on the appeal within five (5) business days unless circumstances require more time in which case the student will be notified.

1. During the appeal process, the student will remain on leave or subject to the imposed conditions.
2. The decision of the Provost is final.

Protecting Minors on Campus

Texas state law requires anyone who suspects child abuse or neglect to report those suspicions to the Texas Department of Family and Protective Services (DFPS) or to a local law enforcement agency. Any person who has reason to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect by another person must immediately report the suspected abuse or neglect. This obligation applies to ALL members of the University community, including faculty, administrators, staff and even students. In addition, there are special reporting obligations for certain employees defined as "professionals". Professionals including, "teachers, nurses, doctors, day care employees and employees of a clinic or health care facility that provides reproductive services" have a specific duty to make a report not later than 48 hours after suspecting that a child has been or may be abused or neglected or a victim of indecency with a child. A "child" is a person under 18 years of age. Neither Texas law nor any University policy allows individuals to delegate the duty to report child abuse or neglect. While employees are encouraged to report incidents of abuse or suspected abuse to a supervisor or responsible University official, your first obligation is to protect the child by reporting to law enforcement. Any person who knowingly fails to report suspected child abuse or neglect commits a Class A misdemeanor which is punishable by up to 1 year in jail and/or a fine of up to \$4000.

Sex Offender Registration

The Campus Sex Crimes Prevention Act (CSCPA) of 2000 is a federal law that provides for the tracking of convicted sex offenders enrolled at or employed by institutions of higher education. The CSCPA is an amendment to the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Act.

A list of all registered sex offenders in Texas is available from the Texas Department of Public Safety at <https://records.txdps.state.tx.us/SexOffender/>

The University of Dallas is located in Dallas County with a zip code of 75062.

The CSCPA further amends the Family Educational Rights and Privacy Act of 1974 (FERPA) to clarify that nothing in the Act can prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders.

This statement is provided in compliance with the Campus Sex Crimes Act of 2000 and the Sex Offender Registration Program, Chapter 62, Texas Penal Code, effective date September 11, 2005.

In accordance with the Campus Sex Crimes Prevention Act of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act, and the Family Education Rights and Privacy Act of 1974, the University of Dallas Campus Safety Department provides a link to the Texas Department of Public Safety Sex Offender Registry. This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a state concerning registered sex offenders may be obtained. It also requires sex offenders already required to register with a State to provide notice of each institution of higher education in that State at which the person is employed, carries a vocation, or is a student. In the State of Texas, convicted sex offenders must register with the local law enforcement authority in which the offender resides. This information is maintained by the Texas Department of Public Safety.

The Texas Department of Public Safety Sex Offender Registry is available via Internet, pursuant to Section 62.005, Texas Penal Code. Registry information provided under this section shall be used for the administration of criminal justice, screening of current or prospective employees, volunteers, or otherwise for the protection of the public in general and children in particular.

The Texas Department of Public Safety is responsible for maintaining this registry. Follow the link below to access the Texas Department of Public Safety website: <https://records.txdps.state.tx.us/SexOffender/>

Missing Student Protocol

If a member of the University community has reason to believe that a student who resides in on-campus housing is missing, he or she must immediately notify CSO at 972-721-5305. CSO will generate a missing person report and initiate an investigation.

The University requests that all new students voluntarily provide emergency contact information to Residential Living and Learning at the beginning of each year. This information will remain confidential and is available only to authorized campus officials. It will not be disclosed, except to law enforcement personnel in furtherance of a missing person investigation.

The University must notify a custodial parent or guardian within 24 hours of the determination that a student is missing if the student is under the age of 18 and not emancipated. Any additional contact person designated by a student under the age of 18 will also be notified within 24 hours of the determination that the student is missing. The University will notify local law enforcement

agencies within 24 hours of a determination that a student is missing unless the local law enforcement agency was the entity that made the determination a student was missing.

If a University student living in University-operated housing is suspected to be missing from campus, this information should be immediately reported to a residence hall staff member or the University of Dallas Police Department by the notifying individual. UDPD will generate a missing person report and initiate an investigation.

Steps in the process of determining if a student from University-operated housing is missing include the following:

1. Residential Life personnel will immediately check the assigned room in University-operated housing to determine if the student is present;
2. Residential Life personnel will attempt to contact the student at all applicable numbers;
3. Residential Life personnel will contact the University of Dallas Police Department if none of the above three items result in contacting the student in a reasonable, timely manner;
4. Residential Life personnel will contact the Emergency Contact designee of the student if advised to do so by CSO.
5. All reports of missing students made to the residence hall staff and/or UDPD/CSO will be investigated. If the investigation determines that the student has been missing over 24 hours, the University within the next 24 hours will:
6. Notify the individual identified as the student's emergency contact person;
7. Notify a parent or guardian, if the student is under 18 years of age; and
8. Notify the appropriate law enforcement agency of the determination that a student is missing.

Alcohol on Campus

Alcohol may not be sold, given or made available at University-sponsored events to persons under the legal drinking age. A University-sponsored event is any event organized, authorized or sanctioned by an official of the University, including academic department chair persons. Alcohol may not be sold or given to intoxicated persons at University sponsored events. Immoderate drinking is prohibited. Social events for the sole purpose of consuming alcoholic beverages are not permitted. Intoxication while at work is prohibited.

For safety reasons, employees who operate university vehicles or equipment or who work under potentially hazardous conditions must not consume alcoholic beverages while on the job (this includes meals or rest breaks), even if alcohol is served with meals or on celebratory occasions sponsored by the University.

The consumption of alcoholic beverages and the possession of open containers are prohibited in classrooms, laboratories, the library, athletic facilities, residence hall common areas, the mall, and the vicinity of any University building or in any public area owned by the University. For

events not involving students, this restriction may be waived only with the approval of the applicable Department Head and the University of Dallas Police Department. All University departments are required to register any program or social event that they sponsor, on or off campus, in which alcohol will be served with the University of Dallas Police Department.

Events involving students in which alcohol is served must receive approval from the Dean of Student Affairs and University of Dallas Police Department. The sponsor/host of the event must take responsibility for monitoring the drinking behavior of the attendees. *Event/Program Registration and Alcohol Permit Forms* are available in the Office of Student Affairs and should be submitted ten days prior to the date of the event.

The University's food service contractor, Aramark, holds a license to sell alcoholic beverages in the zoned areas of Haggar University Center (dining and reception rooms upstairs, the cafeteria, and the Rathskeller). These areas are licensed premises and the provision of alcoholic beverages, complimentary or otherwise, by any agency other than the university food service contractor violates Texas state law. If the event is not in a zoned area, either Aramark or the event sponsor/host may provide complimentary alcoholic beverages to guests; however, a permit is always required. Aramark will arrange for a bartender to serve alcoholic beverages at the host's request. For groups of one hundred or more, one police officer is required, for groups of two hundred, two officers, and so on. If the host expects underage guests, wristbands may be required for to discern individuals of legal drinking age.

Alternative beverages and food must be provided when alcohol is served. Advertisements for any university event where alcoholic beverages are served shall mention the availability of nonalcoholic beverages as prominently as alcohol. Alcohol should not be used as an inducement to participate in a campus event.

Local, state and federal laws governing the use of alcoholic beverages must be observed at all times. Of primary importance to the University community are the following regulations:

- Alcoholic beverages are prohibited to persons younger than 21 years of age.
- Persons 21 years of age and older are prohibited from providing alcoholic beverages to minors.
- Intoxication, disorderliness and offensive behavior on University premises and adjacent properties are unacceptable and subject to disciplinary action.

Smoking on Campus

The University of Dallas is committed to promoting a healthy and safe environment for students, faculty, staff, and visitors. A smoke-free environment reduces the health risks related to smoking and secondhand smoke for the campus community. The directives below are designed to meet the requirements of the city of Irving ordinance and to achieve the University's goal of a smoke-free public environment:

Smoking is defined as the burning of tobacco or any other material in any type of smoking

equipment including but not restricted to cigarettes, cigars, or pipes. Electronic cigarettes, vapor cigarettes and similar products will be treated like traditional cigarettes and tobacco products.

Smoking is prohibited indoors in all University facilities at all locations, including campus-owned or leased vehicles. Smoking is strictly prohibited inside any Residence Halls and Student Apartments.

Smoking is also prohibited outdoors within 25-feet of all entrances and exits of the University facilities, buildings, residence halls/apartments, and outdoor athletic fields, and within 25-feet of any fresh air intakes or any operable windows of any University buildings. This 25-foot prohibition applies to all porches, balconies and patio areas that are connected to the buildings, except for residence halls and student apartments. Smoking is permitted on the patios and balconies of the Residence Halls and Student Apartments.

Appropriate signage prohibiting smoking may be added to any new and or existing areas on Campus where smoking is prohibited that is not specifically covered above.

Guidelines for Working in a Safe Environment

The University of Dallas strives to provide a safe and secure working environment for faculty, staff, and students. All employees are expected to report any unsafe conditions to their supervisor and to understand the following safety procedures and processes.

Emergency Preparedness and Communication

Communication during an emergency is critical, and there are four things we ask each of you to do to assist the University:

1. When on campus, call University of Dallas Police Department directly at 972-265-5911. You can call 9-1-1 in the case of emergency and both UDPD and Irving Police will be immediately dispatched. This actually minimizes response time as the University of Dallas Police Department is able to assist emergency responders navigate the campus and get to you sooner. Program (972) 265-5911 into your cell phones for on-campus emergencies or dial Ext. 5911 on campus.
2. Update your local and emergency contact information. You may update your information in two ways:
 - Through the University of Dallas Police Department web page: <https://udallas.edu/offices/police/index.php>: or
 - Through Banner Web, <https://bannerweb.udallas.edu>.
3. Call home to let your family know you are safe. We expect campus phone lines could be overrun with incoming calls if an emergency occurs in our area or on campus. You can help keep phone lines open and campus operating as normally as

possible by calling home and telling your family you are safe.

4. Communicate a designated meeting place to your family. If you choose to leave campus in an emergency, make sure your family knows where you will go if you are not heading home (a colleague's home, for instance) and how they can reach you there.

UDPD can be reached in a non-emergency at 972-721-5305 or 972-721-5050

Severe Storm/Tornado Procedures

The University has established uniform instructions in the event of a severe storm and/or tornado. Although tornadoes can occur at any time during a given year, the typical tornado season for the University of Dallas area is March through September. Please check the UD Emergency Preparedness website for detailed information on safety procedures during bad weather at: <https://udallas.edu/offices/police/index.php>

The primary source for notification is the University of Dallas Emergency Alert system. In addition, an all-Hazard siren indicating that an emergency situation has occurred may sound and you may be contacted by phone or e-mail.

Definitions:

- **Tornado/Severe Storm Watch:** This indicates that a tornado or severe thunderstorm is possible until a set time. Severe weather conditions would include the possibility of high winds, hail, funnel clouds, etc. During a watch, you should monitor the weather and be prepared to seek immediate shelter.
- **Tornado/Severe Storm Warning:** This indicates that a tornado or severe storm has been detected by either sight or radar. Be aware that since tornadoes can form quickly, there may not be enough time to issue a warning for those in the immediate area. For this reason, you should be prepared to move quickly.

General Fire Safety

In general, devices with open flames (candles, etc.) are prohibited in most areas.

All faculty and staff should recognize emergency situations as quickly as possible so preventive measures can be taken. Be familiar with the locations and operation of fire extinguishers near your office and classrooms. The Facilities Department will make arrangements for training in the use of fire extinguishers if so desired.

The first person detecting a fire should:

- Remain calm.
- If time permits, call the University of Dallas Police Department at (972) 265-5911, or Ext. 5911. The dispatcher will confirm notification of the fire on their fire panel and

notify the other appropriate individuals.

- Call the Irving Fire Department (911). Identify the building by name and street address.
- Notify others in the immediate area. If time permits ask that all doors, windows, and openings be closed.
- If circumstances warrant, a portable fire extinguisher may be used. If there is any doubt as to whether the fire can be contained with the use of the portable extinguisher, evacuate the building immediately.

Be prepared to provide information to the University of Dallas Police Department or Irving Police Department and/or Fire Department concerning the fire emergency. Inform these authorities or your floor deputy if you believe

“Clery Act” Crime Definitions from the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Program (FBI)

The following definitions are given in the final regulations on the Violence Against Women Act, drafted by the Department of Education and published in Vol. 79, No. 202 of the Federal Register on October 20, 2015.

Arson - Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Aggravated Assault - An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

Burglary - The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Criminal Homicide - Manslaughter by Negligence - The killing of another person through gross negligence.

Criminal Homicide - Murder and Non negligent Manslaughter - The willful (non negligent) killing of one human being by another.

Dating Violence - Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

(i) The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

(ii) For the purpose of this definition –

(A) Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.

(B) Dating violence does not include acts covered under the definition of domestic violence.

(iii) For the purposes of complying with the requirements of this section and § 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Domestic Violence -

(i) A felony or misdemeanor crime of violence committed –

(A) By a current or former spouse or intimate partner of the victim;

(B) By a person with whom the victim shares a child in common;

(C) By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;

(D) By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or

(E) By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

(ii) For the purposes of complying with the requirements of this section and § 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Drug Abuse Violations - The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance. Arrests for violations of State and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

Fondling– The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable

of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Hate Crime – A crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. For the purposes of this section, the categories of bias include the victim’s actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability.

Incest - Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Intimidation - To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Liquor Law Violations - The violation of State or local laws or ordinances prohibiting the manufacture, sale, purchase, transporting, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

Motor Vehicle Theft - The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned – including joyriding.)

Rape - The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Robbery - The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Sex Offenses - Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

Sexual Assault - An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI’s Uniform Crime Reporting program and included in **Appendix A [of the regulations]**.

Simple Assault – An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Stalking –

(i) Engaging in a course of conduct directed at a specific person that would cause a reasonable person to –

(A) Fear for the person’s safety or the safety of others; or

(B) Suffer substantial emotional distress.

(ii) For the purpose of this definition –

(A) Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person’s property.

(B) Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.

(C) Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

(iii) For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Statutory Rape - Sexual intercourse with a person who is under the statutory age of consent.

Weapons: Carrying, Possessing, Etc. - The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

University of Dallas Clery Geography



Campus Security Authorities are obligated to report Clery Act qualifying crimes that are reported to them which occurred on Clery reportable locations.

Campus – Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and (ii) any building or property that is within or reasonably contiguous to the area identified in paragraph (i) of this definition, that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes (such as a food or other retail vendor).

Public Property – "public property" is defined by the Clery Act regulations as all public property including thoroughfares, streets, sidewalks, and parking facilities that is within the campus, or immediately adjacent to and accessible from the campus. Include the sidewalk across the street from your campus, but do not include public property beyond the sidewalk

Clery Reportable Trips -Pursuant to the Clery Act, The University of Dallas is required to disclose on an annual basis certain reported crime statistics that occur during University sponsored / arranged domestic and international student trips. **A written request was made to all appropriate law enforcement agencies for this information in 2018 for 2016.**

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

Pursuant to 20 United States Code section 1092(f), the “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act,” and the Code of Federal Regulations (CFR) requires that each institution of higher education in the United States which participates in

federal student aid programs must produce and distribute an annual report containing crime statistics and statements of security policy. Failure to provide required information or the inclusion of inaccurate information may result in significant fines.

For a full list of Clery Act Crime Definitions and information, [click here](#).

Crime Statistics

Under Federal Law, the University must make available crime statistics for certain violent and non-violent crimes that occur on campus.

Main Campus Clery Crime Reports

Category	Venue	2018	2017	2016
Criminal Homicide: Murder and Non-negligent Manslaughter	On Campus*	0	0	0
	In Residential Facilities	0	0	0
	On Public Property	0	0	0
	In or on a non-campus building or property	0	0	0
Negligent Manslaughter:	On Campus*	0	0	0
	In Residential Facilities	0	0	0
	On Public Property	0	0	0
	In or on a non-campus building or property	0	0	0
Sexual Assault Rape:	On Campus*	2	1	2
	In Residential Facilities	2	1	0
	On Public Property	0	0	0
	In or on a non-campus building or property	0	0	0
Sexual Assault Fondling:	On Campus*	1	0	0
	In Residential Facilities	0	0	0
	On Public Property	0	0	0

	In or on a non-campus building or property	0	0	0
Non-Forcible Sex Offenses:	On Campus*	0	0	0
	In Residential Facilities	0	0	0
	On Public Property	0	0	0
	In or on a non-campus building or property	0	0	0
Domestic Violence:	On Campus*	0	0	0
	In Residential Facilities	0	0	0
	On Public Property	0	0	0
	In or on a non-campus building or property	0	0	0
Dating Violence:	On Campus*	0	1	0
	In Residential Facilities	0	1	0
	On Public Property	0	0	0
	In or on a non-campus building or property	0	0	0
Stalking:	On Campus*	2	0	2
	In Residential Facilities	2	0	2
	On Public Property	0	0	0
	In or on a non-campus building or property	0	0	0
Robbery:	On Campus*	0	0	0
	In Residential Facilities	0	0	0
	On Public Property	0	0	0
	In or on a non-campus building or property	0	0	0
Aggravated Assault:	On Campus*	0	2	1
	In Residential Facilities	0	1	1

	On Public Property	0	0	0
	In or on a non-campus building or property	0	0	0
Burglary:	On Campus*	2	7	3
	In Residential Facilities	0	0	1
	On Public Property	0	0	0
	In or on a non-campus building or property	0	0	0
Arson:	On Campus*	0	0	0
	In Residential Facilities	0	0	0
	On Public Property	0	0	0
	In or on a non-campus building or property	0	0	0
Motor Vehicle Theft:	On Campus*	1	3	0
	In Residential Facilities	0	0	0
	On Public Property	0	0	0
	In or on a non-campus building or property	0	0	0
Arrest For: Liquor Law Violations	On Campus*	0	0	0
	In Residential Facilities	0	0	0
	On Public Property	0	0	0
	In or on a non-campus building or property	0	0	0
Arrest For: Drug Law Violations	On Campus*	0	0	0
	In Residential Facilities	0	0	0
	On Public Property	0	0	0
	In or on a non-campus building or property	0	0	0

Arrest For: Weapons Violations	On Campus*	0	0	0
	In Residential Facilities	0	0	0
	On Public Property	0	0	0
	In or on a non-campus building or property	0	0	0
Disciplinary Referrals: Liquor Law Violation	On Campus*	20	62	57
	In Residential Facilities	19	62	48
	On Public Property	0	0	0
	In or on a non-campus building or property	0	0	0
Disciplinary Referrals: Drug Law Violations	On Campus*	5	9	5
	In Residential Facilities	3	8	5
	On Public Property	0	0	0
	In or on a non-campus building or property	0	0	0
Disciplinary Referrals: Weapons Violations	On Campus*	0	0	0
	In Residential Facilities	0	0	0
	On Public Property	0	0	0
	In or on a non-campus building or property	0	0	0

There were no hate crimes reported on the University of Dallas campus in 2018, 2017, or 2016.

There were no arrests for crimes committed on campus in 2018, 2017, or 2016.

Key to Notations: This category includes all on-campus incidents, including those listed in the category below it. Therefore, the two categories are not cumulative, but not duplicative.

Three years' worth of statistics are included in this report for certain types of crimes that were reported to have occurred on campus, in or on off-campus buildings or property owned or controlled by the school and on public property within or immediately adjacent to the campus.

Rome Campus Clery Crime Reports

Category	Venue	2018	2017	2016
Criminal Homicide: Murder and Non-negligent Manslaughter	On Campus*	0	0	0
	In Residential Facilities	0	0	0
	On Public Property	0	0	0
	In or on a non-campus building or property	0	0	0
Negligent Manslaughter:	On Campus*	0	0	0
	In Residential Facilities	0	0	0
	On Public Property	0	0	0
	In or on a non-campus building or property	0	0	0
Sexual Assault Rape:	On Campus*	0	0	0
	In Residential Facilities	0	0	0
	On Public Property	0	0	0
	In or on a non-campus building or property	0	0	0
Sexual Assault Fondling:	On Campus*	0	0	0
	In Residential Facilities	0	0	0
	On Public Property	0	0	0
	In or on a non-campus building or property	0	0	0
Non-Forcible Sex Offenses:	On Campus*	0	0	0
	In Residential Facilities	0	0	0
	On Public Property	0	0	0
	In or on a non-campus building or property	0	0	0
Domestic Violence:	On Campus*	0	0	0
	In Residential Facilities	0	0	0
	On Public Property	0	0	0

		In or on a non-campus building or property		0	0	0
Dating Violence:		On Campus*		0	0	0
		In Residential Facilities		0	0	0
		On Public Property		0	0	0
		In or on a non-campus building or property		0	0	0
Stalking:		On Campus*		0	0	0
		In Residential Facilities		0	0	0
		On Public Property		0	0	0
		In or on a non-campus building or property		0	0	0
Robbery:		On Campus*		0	0	0
		In Residential Facilities		0	0	0
		On Public Property		0	0	0
		In or on a non-campus building or property		0	0	0
Aggravated Assault:		On Campus*		0	0	0
		In Residential Facilities		0	0	0
		On Public Property		0	0	0
		In or on a non-campus building or property		0	0	0
Burglary:		On Campus*		0	0	0
		In Residential Facilities		0	0	0
		On Public Property		0	0	0
		In or on a non-campus building or property		0	0	0
Arson:		On Campus*		0	0	0
		In Residential Facilities		0	0	0
		On Public Property		0	0	0

		In or on a non-campus building or property		0	0	1
Motor Vehicle Theft:		On Campus*		0	0	0
		In Residential Facilities		0	0	0
		On Public Property		0	0	0
		In or on a non-campus building or property		0	0	0
Arrest For: Liquor Law Violations		On Campus*		0	0	0
		In Residential Facilities		0	0	0
		On Public Property		0	0	0
		In or on a non-campus building or property		0	0	0
Arrest For: Drug Law Violations		On Campus*		0	0	0
		In Residential Facilities		0	0	0
		On Public Property		0	0	0
		In or on a non-campus building or property		0	0	0
Arrest For: Weapons Violations		On Campus*		0	0	0
		In Residential Facilities		0	0	0
		On Public Property		0	0	0
		In or on a non-campus building or property		0	0	0
Disciplinary Referrals: Liquor Law Violation		On Campus*		0	0	0
		In Residential Facilities		0	0	0
		On Public Property		0	0	0
		In or on a non-campus building or property		0	0	0
Disciplinary Referrals: Drug Law Violations		On Campus*		0	0	0
		In Residential Facilities		0	0	0
		On Public Property		0	0	0

		In or on a non-campus building or property		0	0	0
Disciplinary Referrals: Weapons Violations		On Campus*		0	0	0
		In Residential Facilities		0	0	0
		On Public Property		0	0	0
		In or on a non-campus building or property		0	0	0

There were no hate crimes reported on the University of Dallas Rome campus in 2018, 2017, or 2016.

There were no arrests for crimes committed on the University of Dallas Rome campus in 2018, 2017, or 2016.

Key to Notations: This category includes all on-campus incidents, including those listed in the category below it. Therefore, the two categories are not cumulative, but not duplicative.

Three years' worth of statistics are included in this report for certain types of crimes that were reported to have occurred on campus, in or on off-campus buildings or property owned or controlled by the school and on public property within or immediately adjacent to the campus.

2018 Main Campus Fire Report

There were no fires reported on the Main Campus in 2018.

2018 Campus Fire Drill Report

Date of Fire Drill	Classification	Location	Residence Hall
3/21/2018	Fire Drill	Augustine Hall	Yes
3/26/2018	Fire Drill	O'Connell Hall	Yes
3/21/2018	Fire Drill	Gregory Hall	Yes
3/20/2018	Fire Drill	Jerome Hall	Yes
3/21/2018	Fire Drill	Madonna Hall	Yes
3/20/2018	Fire Drill	Theresa Hall	Yes
5/5/2018	Fire Drill	Clark Hall	Yes
11/05/2018	Fire Drill	Madonna Hall	Yes
11/05/2018	Fire Drill	Gregory Hall	Yes
11/06/2018	Fire Drill	O'Connell Hall	Yes

11/05/2018	Fire Drill	Theresa Hall	Yes
11/06/2018	Fire Drill	Jerome Hall	Yes
11/07/2018	Fire Drill	Clark Hall	Yes
11/05/2018	Fire Drill	Augustine Hall	Yes

2018 Campus Fire Alarm Report

Date of Fire Alarm	Classification	Location	Residence Hall
1/20/2018	Fire Alarm	Braniff Graduate Center	No
1/20/2018	Fire Alarm	Augustine Hall	Yes
1/29/2018	Fire Alarm	Madonna Hall	Yes
2/2/2018	Fire Alarm	Madonna Hall	Yes
2/9/2018	Fire Alarm	Theresa Hall	Yes
3/15/2018	Fire Alarm	Theresa Hall	Yes
4/6/2018	Fire Alarm	Gregory Hall	Yes
4/25/2018	Fire Alarm	Madonna Hall	Yes
6/13/2018	Fire Alarm	Theresa Hall	Yes
7/31/2018	Fire Alarm	Catherine Hall	No
8/16/2018	Fire Alarm	Gregory Hall	Yes
8/30/2018	Fire Alarm	Augustine Hall	Yes
8/31/2018	Fire Alarm	Gregory Hall	Yes
9/19/2018	Fire Alarm	Gregory Hall	Yes
9/21/2018	Fire Alarm	Haggar University Center	No
9/29/2018	Fire Alarm	Madonna Hall	Yes
10/7/2018	Fire Alarm	Gregory Hall	Yes
10/22/2018	Fire Alarm	O'Connell Hall	Yes
10/25/2018	Fire Alarm	Madonna Hall	Yes
10/30/2018	Fire Alarm	Maher Athletic Center	No
11/9/2018	Fire Alarm	Theresa Hall	Yes
12/2/2018	Fire Alarm	Madonna Hall	Yes
12/9/2018	Fire Alarm	Madonna Hall	Yes
12/12/2018	Fire Alarm	Madonna Hall	Yes

Definitions

(Source: United States Department of Education)

- Cause of fire: The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature.
- Fire: Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.
- Fire drill: A supervised practice of a mandatory evacuation of a building for a fire.
- Fire-related injury: Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause, while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term "person" may include students, employees, visitors, firefighters, or any other individuals.
- Fire-related death: Any instance in which a person is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire; or dies within one year of injuries sustained as a result of the fire.
- Fire safety system: Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire. This may include sprinkler systems or other fire extinguishing systems, fire detection devices, stand-alone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells, or strobe lights; smoke-control and reduction mechanisms; and fire doors and walls that reduce the spread of a fire.
- Value of property damage: The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and related damages caused by smoke, water, and overhaul; however, it does not include indirect loss, such as business interruption.

On-Campus Student Housing Information On-Campus Student Housing Facilities - Fire Safety Systems

All residence halls are located on the main campus of the University of Dallas. The Campus Safety staff monitors the fire protection equipment 24 hours a day, seven days a week.

A summary of fire protection features provided in each on-campus residential facility is provided below:

	Fire Alarm Monitoring Done On Site (by	Full Sprinkler System	Smoke Detection	Fire Extinguisher Devices	Evacuation Plans and Placards	Number of evacuation /fire drills each year

	Control Center)					
Augustine Hall	X	X	X	X	X	2
Gregory Hall	X	NS	X	X	X	2
Jerome	X	X	X	X	X	2
Madonna Hall	X	X	X	X	X	2
Clark Hall	X	X	X	X	X	2
O'Connell Hall	X	NS	X	X	X	2
University Apartments	NS	NS	X	X	X	0
Theresa Hall	X	X	X	X	X	2

N/A = Not applicable NS = No System X= Safety Systems in Place

Fire Safety Education and Training:

Basic fire safety instruction is provided to students during hall meetings at the beginning of each fall and spring semester. Residence hall staff members receive additional intensive and comprehensive fire safety training each fall. Fire Extinguisher training is offered to faculty, staff and students when requested.

Fire Safety Protocols:

- To minimize the potential of fires, the University prohibits unauthorized open burning and the use of combustible decorations at all times within the residential facilities. Examples of open burning include, but not limited to: candles, incense, bonfires, campfires, barbecue grills, and their related accessories such as gasoline, propane, lighter fluid, charcoal, and pyrotechnics. All decorations and ornaments must consist of fire-resistant or non-combustible material. Decorations should not be posted on any fire protection equipment such as hose cabinets, smoke detectors, fire sprinkler heads or associated piping, fire alarm pull boxes, on or near exits or emergency lights, or exit signs. Decorative lights including holiday lights, as well as floodlights, extension cords, or electrically operated ornaments must be U.L. rated and approved for use.
- Residents are not permitted to possess any of the following:
- Portable space heaters, barbeque grills, hibachis, smokers (gas, electric, charcoal), and related accessories including lighter fluids and lighters, and other similar type products

(for cooking/warming purposes); candles, incense sticks, and related accessories; hot plates, slow cookers, deep fryers, electric skillets, electric woks, griddles, toaster ovens, rice cookers, convection ovens, fireworks, firecrackers, rockets, flares, sparklers, and other devices, or non-fire retardant artificial trees.

- Electrical appliances which are not in excellent working condition are not permitted in the residence halls. The Student Affairs staff reserves the right to inspect all electrical items at any time to determine the safety of each appliance or item.
- Electrical cords must be free of all flaws. It is the student's responsibility to ensure that all permissible electrical items are in safe and operable condition. All electrical cords must be disconnected during school breaks and/or when University Housing is officially closed.
- Any of these appliances found during routine inspections must be removed immediately. Any second incidents will result in administrative and/or disciplinary action. Students should be aware items not included in the above list may also be prohibited. Students should check with their Residential Coordinator before bringing an unlisted item into University Housing. The electrical systems in University residential facilities have definite limitations. Overloading these systems can present fire and safety hazards. Heavy-duty, single-outlet surge protectors no more than six (6) feet long are permissible. However, other types of extension cords (light duty; gang outlets, etc.) are not allowed.
- Any resident found to be exceeding the electrical capacity of their room/apartment will have restrictions placed on their use of the electrical system.
- Firearms, knives, arrows, bows, paintball guns, air soft guns, sling shots, spear guns, or any other weapon(s) and ammunition are not allowed in University Housing or anywhere else on University property; however, small pocket knives and table knives are allowed. Possession of such items is considered to be a serious infraction. Students who fail to uphold this standard are subject to administrative and/or disciplinary action which will include removal from University Housing. The possession and/or detonation of any explosive device, including all forms of fireworks, are strictly prohibited. Possession/use of such items is considered to be a serious infraction of the University Student Code of Conduct and state law. Students who fail to uphold this code are subject to disciplinary action which may include removal from University Housing as well as a referral to Campus Safety Department for possible criminal prosecution.
- The lighting and burning of candles, incense, potpourri, cigarettes or anything requiring an open flame is prohibited in any residential facility. Violations may result in administrative and/or disciplinary action.
- Residents are expected to comply with these guidelines. Those who fail to do so will be subject to action by Student Affairs. This may include but is not limited to confiscation of unauthorized property, official administrative and/or disciplinary action to Campus Safety Department.
- Any individual who fails to evacuate a building after a fire alarm has sounded may be subject to appropriate administrative and/or disciplinary action.
- Any individual who misuses or tampers with fire protection equipment (smoke detectors, pull stations, fire alarms, fire extinguishers or automatic door closers) may be subject to

University administrative and/or disciplinary action in addition to being assessed a monetary charge for the cost of repair or replacement of misused or damaged equipment, cleaning of the facility and damage to other property. In addition, tampering with fire protection equipment is a felony offense under State law and may be prosecuted as such.

- Any fires that were quickly extinguished or any evidence of recent fires must be reported immediately to a Resident Coordinator staff member or the Campus Safety Department 972-721-5305 who will document the incident as required and perform a follow-up investigation. Additional campus fire safety information can be found at the following address: <https://udallas.edu/offices/police/index.php>

Fire Drill and Evacuation Procedures:

Emergency evacuation drills are conducted each fall and spring semester. Residential Living and Learning staff members use the drills to both educate and remind the residents of the proper evacuation procedure and to survey the facility for any non-functional devices.

Fire Safety Inspection Program:

- University of Dallas conducts several levels of fire and life safety inspections in all of the residence hall and apartment facilities.
- Periodic Inspections - Representatives from the Irving Fire Marshall's office and CSO inspect each building to identify potential deficiencies with emergency lighting, exit signs, corridor obstructions, electrical issues, etc. Depending on the deficiency identified and the Facilities Department will respond and correct the concern in a timely manner.
- Pre-Occupancy Inspections - Prior to occupancy of residence halls each fall, spring and summer semester, an in-depth inspection is conducted. These inspections include all common areas, mechanical, electrical, and custodial areas within each building as well as exit paths outside of the facilities.
- Post-Occupancy Inspections - After each spring semester unoccupied rooms are inspected by the Student Affairs staff and the Facilities Department to ensure any fire and life safety deficiencies are noted and corrected in a timely manner.
- Random Room Inspections - A representative from the Office of Student Affairs performs random inspections of occupied rooms to evaluate the level of compliance to recognized Fire Code and Residential Guide to Community Living. The intent of these inspections is to increase the level of safety and safety awareness for all occupants of the residence halls. Advance notification of all inspections will be provided to hall staff. These inspections include the review of the following items:
 - Electrical: Use of extension cords, cover plate missing/damaged, electrical wiring frayed/damaged/crimped, multi adapter without breaker in use, prohibited/ unapproved appliances
 - Fire Alarm Equipment: smoke detector obstructed (min. 24" clearance), smoke detector damaged
 - Fire Sprinkler Equipment: storage within 18" of sprinkler head or other obstruction

- Lofts: being less than 30" from the ceiling, being of poor construction and/or being placed in an unsafe/unapproved location
- Ignition Sources/Combustible Products: candles/incense being present in the room, flammable liquids in the room, combustible materials near electrical source, and excessive fire load in the room
- Emergency Planning: absence of the evacuation plan on the back of the room door, window/door obstructed
- Miscellaneous: poor housekeeping, floor/wall/ceiling penetrations, and the door closure missing/damaged

Public Access Defibrillator Program:

University of Dallas has installed approximately 12 automated external defibrillators (AEDs) throughout campus buildings. UDPD inspects and maintains each unit. Defibrillators will provide a lifesaving electrical shock to victims in cardiac arrest, and can be operated without any training or previous experience. However, AED and CPR training opportunities are available through the UDPD by attending a scheduled class or upon request. UDPD vehicles also carry the devices during patrol in order to provide a timely response.