

Examples - Making changes:

To drop courses, use the drop-down menu next to each course (choices are “None” or “Web Drop”). **Before dropping a course, check the seat availability. If you drop a full class, you will not be able to get back in.

To add courses, repeat the “Class Search” process or enter the **CRN number** (not the same as the course number) at the bottom of the screen and then click “Submit Changes.” “Web registered” will appear next to the courses for which you are registered.

If you are unsure of which classes to add, click Class Search to review the class schedule.

Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title
Web Registered on Oct 31, 2006	None	10316	ENG	1302	14	Undergraduate	3.000	Standard	Letter	Literary Tradition II
Web Registered on Oct 31, 2006	None	10486	THE	1310	02	Undergraduate	3.000	Standard	Letter	Understanding The Bible
Web Registered on Oct 31, 2006	Web Drop	10208	ART	1312	01	Undergraduate	3.000	Standard	Letter	Hist Art Arch II

Total Credit Hours: 9.000
Billing Hours: 9.000
Maximum Hours: 19.000
Date: Oct 31, 2006 09:26 am

Add Classes Worksheet

CRNs

Submit Changes Class Search Reset

[View Holds]

RELEASE: 7.3

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NOTE: You cannot drop your last class online. If you put in the wrong section as your first course, you must first add another course and then drop the incorrect course.

Error messages:

“Instructor” or “Dean” – signature of instructor or dean is required to register for the course.

“Time conflict with [CRN]” – indicates sections that conflict. Choose a different section or contact GERALYN REA (972.265.5814 or grea@udallas.edu).

“CORQ” – co-requisite restriction; see next page for instructions.

“PREQ and TEST SCORE-ERROR” – prerequisite must be completed before you can add the course.

Other restrictions:

You cannot register online for:

Audits

Internships/Independent Study/Directed Readings

To register for these, you must contact GERALYN REA (972.265.5814 or grea@udallas.edu).