



UNIVERSITY OF DALLAS

School of Ministry

May 2015

Dear CBS Recruitment Team Member,

First of all, thank you for agreeing to be a CBS Recruiter! This role is vitally important to the future of the School of Ministry Catholic Biblical School, and we are so grateful that you have agreed to assist us. As the primary advocate for our programs, we request that you meet with your pastor, or the appropriate parish staff member, and work with them to organize a Catholic Biblical School recruitment weekend at your parish early this summer. To assist you with this task, we have included instructions below:

1. Contact your pastor or the appropriate parish staff member. This may be done by phone or at a brief meeting. The meeting or phone call will help the pastor or staff member understand the Catholic Biblical School and the recruitment process. If you schedule a meeting, please give him/her a copy of the flyer for the fall 2015-2016 classes.
2. Arrange a date for the Catholic Biblical School recruitment weekend in your parish. Please remember, everything for that weekend must be done with the approval of the pastor and/or the parish staff. The date can be any weekend that is convenient for your parish; if possible, schedule the recruitment weekend for the middle of June.
3. If there are other Biblical School students from your parish, please try to involve them in the process.
4. For the recruitment weekend, we would like you and your helpers to do the following:
 - a. Distribute flyers after all the Masses. Setting up a table with sample copies of textbooks, etc. is helpful. Hang the CBS poster near the table.
 - b. Place information in the parish bulletin for four weeks and then periodically throughout the summer. Start the announcements one week before your recruitment weekend. (We have enclosed a sample bulletin announcement). If you are comfortable with it, please include your name and phone number in the announcement so that potential students have someone within their parish to contact for more information.
 - c. Have a student or graduate make a brief announcement—no more than *two or three minutes* at the end of each Mass (we have enclosed a sample talk), or ask the presider to make a brief announcement.
 - d. Have interested people put their names on the sign-up sheets to receive more information and an application from the Catholic Biblical School office. These sign-up sheets are in the packet. Please return the used sign-up sheets with your evaluation form.

- e. You might also want to recognize any Catholic Biblical School students or graduates present at the liturgy by having them stand up.
- f. Feel free to use other creative approaches that might work in your parish. For example, one parish contact person collected brief statements from the Catholic Biblical School students in her parish telling what their Catholic Biblical School involvement meant to them. These statements were distributed in the parish bulletin. It proved to be a very effective recruitment tool. Others have used their creative talents to add a “spark” to the bulletin and the pulpit announcements (just be sure that anyone who speaks knows that the talk should be brief -- no more than two or three minutes in length). Perhaps you can think of something that would be especially effective in your parish community.
- g. If there will be a class at your parish or a neighboring parish, please emphasize that in your presentations. Classes will begin in September in English at the following sites:

Monday evenings (7:00-9:00 pm) -- St. Jude in Allen

Tuesday evenings (7:00-9:00 pm) -- at St. Elizabeth Ann Seton in Plano

Wednesday mornings (9:30-11:30 am) -- at Christ the King in Dallas

Wednesday evenings (7:00-9:00 pm) -- at Prince of Peace in Plano

Thursday evenings (7:00-9:00 pm) -- at Our Lady of Angels, Allen & St. Vincent de Paul, Arlington

Classes in English will also be offered online. Please also note that the “Christianity in the First Thousand Years” will be offered online and the “Christianity in the Second Thousand Years” classes will be offered on Tuesday mornings at the University of Dallas in Irving, Wednesday evenings at All Saints Church in Dallas and Thursday evenings at St. Phillip in Lewisville.

Note that all the announcements, flyers, and brochures are provided for you! Unfortunately, we are unable to provide you enough flyers for each of your parishioners. Instead, we have discovered that it is more effective to personally give flyers to those who express interest in the program.

Please return the sign-up sheets to us. If you have any leftover flyers, you can leave them at the church in your information rack or another appropriate location, if that is acceptable to your parish staff. Be sure to remove any flyers left over from last year. Also, please ask permission to put the CBS poster on a parish bulletin board.

If for some reason your situation changes and you are not able to be the contact person, please let us know right away so that we can find someone else to replace you.

Thank you so much for your help! We are most grateful. If you have any questions or if you need anything, please feel free to call us at the office at 972-721-4118.

Sincerely,

The CBS Faculty and Staff

Catholic Biblical School

Sample Bulletin Announcement

Are You Interested in Learning More about the Bible?

The Catholic Biblical School, offered by the School of Ministry at the University of Dallas, provides an opportunity for adults to come to know, love and live scripture through an in-depth Bible study from a Catholic perspective. If you want to enrich your life by learning more about the Bible, you are invited to join others who also hunger for God's word in this exciting Bible study program. Classes, which are offered at various locations in the DFW area as well as online, will begin the week of September 6th and applications are now being accepted. For more information, check the website www.udallas.edu/ministry/cbs or call the Catholic Biblical School at 972-721-4118 or toll-free at 888-447-4777.

Please Note:

1. This announcement can be adapted in any way to fit your individual parish needs. If a class will be offered at a neighboring parish, that can be highlighted in your announcement.
2. If flyers describing the program are available (at Church entrances, gathering spaces, or the parish office, etc.), please include this in the announcement. You may also want to put your name and phone number in the bulletin in case people have questions.
3. It would be helpful to run this bulletin announcement every Sunday until the end of August. Online applications will be accepted through the end of August at our registration website www.continuinged@udallas.edu
4. English classes begin the second week of September at the following times and locations:

Monday evenings (7:00-9:00 pm) -- St. Jude in Allen

Tuesday evenings (7:00-9:00 pm) -- at St. Elizabeth Ann Seton in Plano

Wednesday mornings (9:30-11:30 am) -- at Christ the King in Dallas

Wednesday evenings (7:00-9:00 pm) -- at Prince of Peace in Plano

Thursday evenings (7:00-9:00 pm) -- at Our Lady of Angels, Allen & St. Vincent de Paul, Arlington

Classes in English will also be offered online. Please also note that the "Christianity in the First Thousand Years" will be offered online and the "Christianity in the Second Thousand Years" classes will be offered on Tuesday mornings at the University of Dallas in Irving, Wednesday evenings at All Saints Church in Dallas and Thursday evenings at St. Phillip in Lewisville.

Thank you!

The CBS Faculty and Staff

OVERVIEW OF THE SCHOOL OF MINISTRY BIBLICAL SCHOOL PROGRAM

MODULE	BIBLICAL BOOKS	THEOLOGICAL THEMES	GENERAL ISSUES
Modules 1-3: OLD TESTAMENT FOUNDATIONS — GENESIS THROUGH KINGS			
Module 1	Exodus Leviticus Numbers	People of God Covenant/Law Desert	Sources of the Pentateuch
Module 2	Deuteronomy Genesis	Promise/The Land Creation/Sin	Form Criticism Fertile Crescent
Module 3	Joshua Judges 1 and 2 Samuel 1 and 2 Kings	Charismatic Leadership Kingship Prophecy	Palestine Geography Canaanite Religion Biblical Chronology Biblical Archeology
Modules 4-6: NEW TESTAMENT FOUNDATIONS — JESUS AND DISCIPLESHIP			
Module 4	Mark Luke Infancy Narratives	Discipleship Holy Spirit	Synoptic Question Form Criticism Redaction Criticism
Module 5	Acts Pauline Letters	Church Gifts of the Spirit	NT Geography Letter as Literary Form
Module 6	John & Johannine Letters Gospels: Apocalyptic Passages Revelation	Sacraments Eschatology	Apocalyptic Writing
Modules 7-9: OLD TESTAMENT CONTINUED — EXILE AND RESTORATION			
Module 7	Amos Hosea I Isaiah Micah Zephaniah Nahum Jeremiah	Social Justice Prophetic Vocation Marriage of God and Israel	Biblical Chronology
Module 8	Lamentations Obadiah Ezekiel II Isaiah Haggai Zechariah 1-8 III Isaiah Ezra Nehemiah	Destruction of the Temple Exile Renewal After Exile Community Rebuilt Around the Word	
Module 9	1 & 2 Chronicles Joel Malachi Zechariah 9-14 Ruth Song of Songs Psalms		History Writings of OT Hebrew Poetry Jewish Liturgy
Modules 10-12: BOTH TESTAMENTS CONCLUDED — THE WORD IN HELLENISTIC WORLD			
Module 10	Proverbs Habakkuk Job Ecclesiastes Sirach Wisdom	Creation Emphasis Problem of Suffering	Priest, Prophet and the Wise (overview)
Module 11	Jonah Esther Tobit Baruch 1 and 2 Maccabees Judith Daniel	Martyrdom Resurrection	Deuterocanonical Books Hellenism
Module 12	Matthew Pastoral Epistles Catholic Epistles Hebrews	Role of Peter, Apostles NT as Fulfillment of the OT	



UNIVERSITY OF DALLAS

School of Ministry

Catholic Biblical School Sample Pulpit Announcement

Please note: *We expect and encourage you to make adaptations in order to meet the needs of your parish. We advise you to limit your talk to two to three minutes so that people listen without becoming restless. Point out locations that might be in your parish or a nearby parish and emphasize the first-year centers.*

Good morning/afternoon/evening. I am _____, a student/graduate of the Catholic Biblical School. I want to thank Father _____ (the pastor) for the opportunity to speak with you about the Catholic Biblical School Program sponsored by the University of Dallas.

(You might also invite Biblical School students/graduates in the church to stand.)

Are you able to answer Bible-related questions that your children might ask? Have you wondered what Catholics, guided by the Pontifical Biblical Commission, teach about the Bible? Do you sometimes feel unprepared to converse with friends about the Bible? If your response to any of these questions is yes, then the Catholic Biblical School is the program for you.

As a Biblical School student, you can either join a 10-week module or enroll for the entire year, which is three 10-week modules. Courses are offered on-site throughout the Dallas – Fort Worth area in both English and Spanish. The program is also offered entirely online in English.

(Here are some statements you can use related to your own experience; however, using too many of these would not be as effective as choosing those that best communicate your experience.)

- "I know from my own experience that you will not be disappointed that you made this decision."
- "I have come to know, love, and pray the scriptures differently than I ever did before."
- "I now understand God's word, what it meant at the time it was written, and what it means in my daily life."
- "For me, the Catholic Biblical School has been a life-changing experience."
- "The Bible has truly come to life for me."
- "Studying the Bible has made the liturgical readings and celebrations much more meaningful to me."
- "It has literally changed my life."
- "I appreciated the fact that the class format balances small group discussion and a lecture by a professional teacher with prayer related to the lesson for the week."

If I have captured your interest, I invite you to stop at the table in the back of the church *(change as needed)* to talk with me further and peruse the schedule of classes for the entire year, which begins in September.

Thank you!



UNIVERSITY OF DALLAS

School of Ministry

CATHOLIC BIBLICAL SCHOOL PROGRAM DESCRIPTION

OVERVIEW

The Catholic Biblical School is a four-year program of concentrated study that covers every book of the Bible from a Catholic perspective. The program is recommended for those wishing to meet the Lord in a deeper way through scripture. It is especially beneficial for religious education teachers, lectors, and leaders of Bible study groups. However, no particular academic background is required and the program is designed to educate students at all levels. Each module consists of 10 classes, which are offered at a variety of locations in the Dallas – Fort Worth area and online.

PROGRAM OPTIONS FOR 2015-2016

Students can register for the entire year (fall, winter, & spring) or by individual modules online at the following website: continuinged.udallas.edu

MODULES 1-3: Old Testament Foundations - Genesis through Kings (ONLINE ONLY)

Module	Dates	Topics
<i>Module 1: The Exodus Experience</i>	9/6/15– 11/13/15	Exodus, Leviticus, and Numbers
<i>Module 2: Reflections on the Origins</i>	11/15/15 – 2/19/16	Deuteronomy and Genesis
<i>Module 3: Taking, Governing, Losing the Land</i>	2/21/16 – 5/14/16	Joshua, Judges, 1&2 Samuel, 1&2 Kings

MODULES 4-6: New Testament and Foundations - Jesus and Discipleship (PRINCE OF PEACE, PLANO ONLY)

Module	Dates	Topics
<i>Module 4: Jesus: Two Synoptic Views</i>	9/6/15– 11/13/15	Mark and Luke
<i>Module 5: Jesus: A Pauline View</i>	11/15/15 – 2/19/16	Acts and the Letters of Paul
<i>Module 6: Jesus: Johannine Views</i>	2/21/16 – 5/14/16	John, the Letters of John, and Revelation

MODULES 7-9: Old Testament Continued - Exile and Restoration (SEVERAL LOCATIONS)

Module	Dates	Topics
<i>Module 7: Prophecy Before the Exile</i>	9/6/15– 11/13/15	Amos, Hosea, I Isaiah, Micah, Zephaniah, Nahum and Jeremiah
<i>Module 8: Exile and Restoration</i>	11/15/15 – 2/19/16	Lamentations, Obadiah, Ezekiel, II Isaiah, Haggai, Zechariah 1-8, III Isaiah, Ezra and Nehemiah
<i>Module 9: After the Exile</i>	2/21/16 – 5/14/16	1 & 2 Chronicles, Joel, Malachi, Zechariah 9-14, Ruth, Song of Songs and Psalms



CLASSES

For those who wish to get a **Certificate in Biblical Studies**:

- Each class is two hours in length and includes: First hour- an opening prayer time, small group discussion on the written homework. Second hour- a presentation by the instructor that prepares students for the next assignment.
- Students typically spend 4–5 hours per week on the homework assignment that includes: readings from the biblical book being studied and supplementary materials, a geography task, and writing the answers to 5–6 questions.
- During the last class of each module students take a short test.
- **SUMMER ASSIGNMENT**: In preparation for each year's biblical study, students read a summer book and complete a written assignment based on their reading. Students will submit the summer written assignment on the first day of class.

For those who elect to audit the course:

- Students may elect to audit the course in which case, the student can attend the lecture, but would not be required to complete any assignments/tests or to participate in the small group discussions.

COURSE FEE

- The course fee is to be paid in full at the time of registration.
- For online students, an additional **Technology Fee (\$90.00/year)** is due at the time of registration. This fee covers the 24/7 technology service you receive when taking an online class.

Module Registration (Available before each module)	Early Registration (Before 5/29/15)	Regular Annual Registration (6/1/15 – 9/4/15)	Late Registration (9/7/15 – 9/14/15)
\$255	\$620	\$655	\$680

TEXTBOOKS USED IN THE PROGRAM

- **Bible**: Students may use any of these translations: New American (the Catholic Study Bible is recommended), New American Bible Revised, New Jerusalem, Revised Standard, or New Revised Standard with Apocrypha/Deuterocanonicals
- **Other Textbooks**:
 - Supplementary textbooks are required. However, many textbooks are used throughout the four-year program.
 - The total cost of these books is different for each year of the program. The average price is \$80.00 per year.
 - Textbooks are available through the University of Dallas Bookstore.

CERTIFICATE FROM THE UNIVERSITY OF DALLAS

The Catholic Biblical School is designed as a certificate program:

- After completing the four years of the program (12 modules), students earn a **Certificate of Advanced Biblical Studies**.
- To earn a certificate, the student must meet all attendance and coursework requirements.
- A student who is unable to fulfill these requirements may still be eligible to receive a participant certificate at the end of four years.

REGISTRATION

Registration is available online at continuinged.udallas.edu for both new and continuing students.

NO PART OF THE COURSE FEE IS REFUNDABLE. The course fee does NOT include books.

New students are encouraged to attend one of the Catholic Biblical School information sessions held at different locations in the Dallas - Ft. Worth area. For dates, times, and locations of information sessions, please visit our website at www.udallas.edu/cbs or contact the Continuing Education, School of Ministry at (972)-721-4118. If you are unable to attend an information session, you may schedule an individual meeting with one of the instructors if so desired.

For more information about the program, contact the Continuing Education, School of Ministry at **972-721-4118** or mtamez@udallas.edu.

Continuing Education Programs

2015-2016 School Calendar



September 2015						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
★ 6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2015						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2015						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
★ 8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2015						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2016						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2016						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
★ 21	22	23	24	25	26	27
28	29					

March 2016						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2016						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2016						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

★ : Module Begins

Class Week: **In Bold**

Graduation: May 14th

⊕ Holy Week

⊛ Spring Break