

UNIVERSITY OF DALLAS

IT Security Specialist

Job Number: 12091UD

Date Posted: March 29, 2022

WHO WE ARE

The University of Dallas (UD) is a Catholic liberal arts university known for its excellence in academics. We have consistently ranked as one of the top regional universities in the country, holding a place on both U.S. News & World Report's list of the Best Regional Universities (West) and Forbes' Best Value Colleges. We are dedicated to and guided by our [Mission](#) and thrive on professional development, a family-oriented environment, our rich traditions and exceptional employee benefits.

JOB DESCRIPTION

UD is currently seeking an IT Security Specialist to serve as the lead analyst, solutions architect, and administrator for the University's cybersecurity program. The IT Security Specialist is responsible for creating and managing information security policies and standards, aligning policies and controls with NIST-CSF and relevant compliance requirements, and monitoring various security tools to detect and respond to security incidents. The IT Security Specialist will perform the initial investigation of potential threats, intrusion attempts, suspicious behavior, and other security events. Additionally, the Specialist will also work with vulnerability management tools and lead remediation efforts.

PRIMARY RESPONSIBILITIES

- Develop, implement and manage security controls, develop, implement and manage disaster recovery and business continuity plans.
- Develop, implement, and maintain the University's cybersecurity plan and posture.
- Oversee incident response and mitigation.
- Conduct campus security audits.
- Conduct pen-testing operations.
- Manage the security of the University's Identity Access Management systems.
- Stay abreast of prevailing cybersecurity best practices, trends, and threats. Research trends, products, equipment, and tests to recommend procedures or purchases.
- Initiate protective or corrective measures in response to security incidents. Ensures implementation of appropriate authentication, auditing, or other security-relevant features and features for the detection of malicious code, viruses, and intruders.
- Manage and monitor SEIM software.
- Other duties as assigned to ensure the efficient and effective operation of the Information Systems department.

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MINIMUM REQUIREMENTS

- Bachelor's degree in IT relevant field or a network administration relevant certification combined with five years experience in network and systems administration.
- Two years experience administering or engineering routers, switches, network security, and firewalls.
- Familiarity with NIST 800 Series and Zero Trust Networks principles is a plus.
- Ability to develop logical designs and solutions to complex IT scenarios.
- Ability to plan and manage resources, time, and activities for multiple complex projects.
- Knowledge of information system trends; knowledge of service quality concepts necessary for the effective design and delivery information system support services.

ADDITIONAL INFORMATION

Core Competencies:

- Information assurance and network security
- Vulnerabilities assessment
- Incident management
- Computer forensics
- Information technology architecture
- Requirements analysis
- Technology awareness
- Systems life cycle

BENEFITS

UD provides competitive pay and benefits, including eligibility to participate in medical, dental, life and disability insurance; employee events; a health and wellness program; a free fitness center; competitive leave programs; tuition benefits for employees and their families; and matching retirement plan contributions.

If this sounds like the job for you, apply online at: <https://hr.udallas.edu/apply/>

The University of Dallas seeks to recruit, develop, and retain faculty, staff and administration of the highest caliber.

The University is an Equal Opportunity Employer, and encourages applications from female and minority candidates and others who will enhance our community and advance our Mission.