Assistant Professor of Practical Theology   Job Number: B1UD
Neuhoff School of Ministry   **Date Posted: September 14, 2018**

JOB DESCRIPTION

The Ann and Joe O. Neuhoff School of Ministry at the University of Dallas, in Irving, Texas, seeks applicants for a full time, tenure track faculty position as ASSISTANT PROFESSOR in Practical Theology. The Assistant Professor of Practical Theology will teach courses that serve the graduate, undergraduate, and/or continuing education programs of the Neuhoff School of Ministry. Successful experience in cross-cultural ministry and proficiency in Spanish are desirable. Experience with online teaching is also desirable.

PRIMARY RESPONSIBILITIES
- Prepare and deliver instruction, which may include lectures and class discussions, to undergraduate, graduate and/or continuing education students.
- Evaluate and grade students' assignments and papers; provide timely feedback on grades.
- Maintain student attendance records, grades, and other required information.
- Plan, evaluate, and revise course content, course materials, and methods of instruction.
- Maintain regularly scheduled office hours to advise and assist students.
- Keep abreast of developments in the field by reading current literature, talking with colleagues, and participating in professional or industry associations.
- Make ongoing contributions to academic and professional scholarship through peer-reviewed articles, scholarly presentations, and books in one's area of specialization.
- Participate in meetings pertinent to faculty professional responsibilities, including standing and ad hoc committees.

MINIMUM REQUIREMENTS
- Earned terminal degree in practical theology, ministry, or related field by time of appointment
- Thorough knowledge of and appreciation for Catholic theological tradition and pastoral practice, including contemporary theology and practice of ministry
- Significant experience in teaching adults and undergraduates
- An established record of research and an active research plan
- Significant pastoral experience in a Catholic setting
- Demonstrated record of success in ministerial formation

PREFERRED QUALIFICATIONS
- Successful experience in cross-cultural ministry
- Teaching competency in another related field of theological and ministerial studies such as pastoral care and counseling, Catholic social teaching, ministerial ethics, intercultural ministry

APPLICATION

Candidates should submit a letter of application, a curriculum vita, transcripts, and contact information for three references electronically.

All applications should be submitted online at:
https://hr.udallas.edu/apply/

Inquiries regarding a posting can be made via fax, email or in person at:
Office of Human Resources
Cardinal Farrell Hall
1845 E. Northgate Dr.
Irving, TX 75062

Fax: (972) 721-4095
E-mail: hr@udallas.edu

WHO WE ARE

The University of Dallas is a Catholic university that seeks to educate the whole person, encouraging its students to pursue wisdom, truth, and virtue as the proper and primary ends of education (https://udallas.edu/about/mission.php). All faculty members are expected to understand and support the mission. The Ann and Joe O. Neuhoff School of Ministry supports the university's Mission by equipping its students with the critical skills needed for theological reflection and pastoral service in the Catholic Church: www.udallas.edu/ministry.

BENEFITS

UD provides competitive pay and benefits, including eligibility to participate in medical, dental, life and disability insurance; employee events; a health and wellness program; a free fitness center; competitive leave programs; free tuition for employees and their families; and matching retirement plan contributions.