

JOB DESCRIPTION

The University of Dallas Constantin College of Liberal Arts invites applications for a full-time, tenure-track Organic Chemist position at the rank of Assistant Professor. The successful candidate must be committed to excellence in undergraduate teaching and is expected to develop a productive undergraduate research program.

Teaching responsibilities primarily include introductory and upper-level organic chemistry and, occasionally, general and non-majors chemistry. A research program that significantly incorporates undergraduate students in experimental organic research and results in peer-reviewed publications is expected. Other responsibilities of the position include advising students and university service. Service responsibilities may include professional- or industry-association engagement, college, and university committee activities.

Start date is August 2019.

PRIMARY RESPONSIBILITIES

- Prepare and deliver instruction, which may include lectures and class discussions, to undergraduate students.
- Develop and instruct laboratory courses for undergraduates.
- Evaluate and grade students' assignments and papers.
- Maintain student attendance records, grades, and other required information.
- Plan, evaluate, and revise course content, course materials, and methods of instruction.
- Maintain regularly scheduled office hours to advise and assist students.
- Keep abreast of developments in the field by reading current literature and participating in professional or industry associations.
- Develop a robust research program that includes undergraduate researchers.
- Maintain instrumentation related to teaching and research.
- Participate in meetings pertinent to faculty professional responsibilities, including standing and ad hoc committees.

MINIMUM REQUIREMENT

- Earned Ph.D. in organic chemistry by August 2019.
- Excellent presentation skills and a clear focus on the discipline.
- Knowledge and practice of a variety of instructional methods that ensure successful student learning.
- Demonstrated potential for strong teaching and quality research.
- Ability to function effectively in our department and within the university.
- Evidence of demonstrated commitment to quality undergraduate teaching and research.

PREFERRED QUALIFICATIONS

One to three years of related teaching experience at the undergraduate level or a postdoctoral research position is preferred.

APPLICATION

Applicants should submit the following materials: (1) a cover letter addressing the candidate's interest in teaching at an undergraduate institution, (2) a curriculum vita detailing all academic and professional experience, (3) a brief statement of teaching philosophy, (4) a concise overview of the candidate's proposed research including equipment list with start-up costs, (5) transcripts and (6) contact information for three letters of reference. Questions may be directed to Dr. Ellen Steinmiller at chemistry@udallas.edu. All applications should be submitted online at: <https://hr.udallas.edu/apply/>

For full consideration, applications should be received by October 26, 2018. Review of applications will occur on a rolling basis and continue until the position is filled.

Inquiries regarding a posting can be made via fax, email or in person at:

Office of Human Resources
Cardinal Farrell Hall
1845 E. Northgate Dr.
Irving, TX 75062

Fax: (972) 721-4095
E-mail: hr@udallas.edu

WHO WE ARE

The University of Dallas is a Catholic university that seeks to educate the whole person, encouraging its students to pursue wisdom, truth and virtue as the proper and primary ends of education (<http://www.udallas.edu/about/mission.php>). All faculty members are expected to understand and support the mission.

BENEFITS

UD provides competitive pay and benefits, including eligibility to participate in medical, dental, life and disability insurance; employee events; a health and wellness program; a free fitness center; competitive leave programs; free tuition for employees and their families; and matching retirement plan contributions.

The University of Dallas is an Equal Opportunity/Affirmative Action employer. The university does not discriminate against individuals on the basis of race, color, religion, sex, national origin, genetic information, protected veteran status, age or disability in the administration of its employment practices.