

UNIVERSITY OF DALLAS

Affiliate Instructor and Journalism Director

Constantin College of Liberal Arts

Job Number: 12356UD

Date Posted: May 20, 2022

JOB DESCRIPTION

The University of Dallas, Constantin College of Liberal Arts, seeks an individual with a thorough understanding of journalism to direct our journalism concentration, teach journalism courses, and serve as the advisor to the University News, the weekly newspaper of the University of Dallas. Written, edited and managed by the students of the university, the University News is distributed to locations around campus every Wednesday while class is in session, and has content available on its website udallasnews.com as well. This position is responsible for mentoring the editors and other student staff, and providing editorial and layout advice for the student editors.

Any questions regarding this position can be directed to Dr. Philip Harold at constantindean@udallas.edu.

PRIMARY RESPONSIBILITIES

- Teach one to two Journalism classes and the Journalism Practicum each semester and oversee the Concentration in Journalism. The concentration offers the following three-credit courses that are taught on a rotating basis: Reporting, Editing, Investigative Journalism and Feature Writing, and History of American Journalism. The Journalism Practicum is a one-credit course that is offered every semester.
- Work with the student staff of The University News to chronicle in words and pictures the diverse activities of the University community. Oversee the advertising, distribution and web operations of the newspaper, which are directed by the business manager, a student.
- Mentor students, helping them apply for internships and plan for life after graduation.
- Other duties as assigned to ensure the efficient and effective operation of the Journalism Concentration and The University News.

MINIMUM REQUIREMENTS

- Master's degree in Journalism or a related field.
- Experience in journalism or a related field.

PREFERRED QUALIFICATIONS

- Experience teaching journalism courses.

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APPLICATION

Applications for the position should be made online and must include: 1. a cover letter addressing your interest in the position, your qualifications, your teaching philosophy and how you see yourself contributing to the mission of the University 2. a curriculum vitae 3. one or two examples of representative or exemplary journalistic work. Transcripts, teaching evaluations if applicable and letters of recommendation are not required at this stage but may be requested later. **Review of applications will begin on May 23, 2022, and will continue until the position is filled.**

All applications should be submitted online at: <https://hr.udallas.edu/apply/>

WHO WE ARE

The University of Dallas is a Catholic university that seeks to educate the whole person, encouraging its students to pursue wisdom, truth and virtue as the proper and primary ends of education (<http://www.udallas.edu/about/mission.php>). All faculty members are expected to understand and support the mission. The University is home to approximately 1400 undergraduates, and its distinguished Core Curriculum emphasizes a classical curriculum in the Catholic intellectual tradition.

BENEFITS

UD provides competitive pay and benefits, including eligibility to participate in medical, dental, life and disability insurance; employee events; a health and wellness program; a free fitness center; competitive leave programs; tuition options for employees and their families; and matching retirement plan contributions.

The University of Dallas seeks to recruit, develop, and retain faculty, staff and administration of the highest caliber.

The University is an Equal Opportunity Employer, and encourages applications from female and minority candidates and others who will enhance our community and advance our Mission.