

# UNIVERSITY OF DALLAS

**Director, IT Infrastructure & Security**

Job Number: 13396UD  
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## WHO WE ARE

The University of Dallas (UD) is a Catholic liberal arts university known for its excellence in academics. We have consistently ranked as one of the top regional universities in the country, holding a place on both U.S. News & World Report's list of the Best Regional Universities (West) and Forbes' Best Value Colleges. We are dedicated to and guided by our [Mission](#) and thrive on professional development, a family-oriented environment, our rich traditions, and exceptional employee benefits.

## JOB DESCRIPTION

UD is currently seeking a Director of IT Infrastructure & Security to oversee the Infrastructure & Security area's technical staff and works closely with senior management to propose improvements to the school's infrastructure and report progress on various projects. The Director is responsible for ensuring the company's technology infrastructure and associated systems run smoothly, perform within agreed targets, and provide a secure platform for the University's operations. This position will oversee all aspects of the technology infrastructure portfolio (LAN/WAN networking, telephony, virtualization, cloud integration, server management, storage, and backups, security operations, and datacenter management) to ensure stable and reliable operations. In addition to daily operations, the role will oversee the area's vendor management, project management, capital budget, and expense management.

## PRIMARY RESPONSIBILITIES

- Develop and oversee the execution of IT infrastructure strategy to support the University's overall technology strategy and goals.
- Develop and oversee the execution of IT infrastructure policy development (including resource utilization, disaster recovery, business continuity, and cybersecurity), standards, and best practices.
- Establish and manage processes and procedures to ensure effective coordination between Infrastructure & Security, other IT teams, and the University community.
- Introduce new and innovative technologies that will assist the Infrastructure and Cybersecurity area in providing stable and reliable technology services.
- Oversee the planning and implementation of new cloud, telephony, networking, server systems, applications, and hardware, including upgrades, maintenance fixes, and patches.
- Continuously maintain and improve the University's cybersecurity posture.
- Provide hands-on management of all Infrastructure & Security owned systems based on current needs, staffing levels, and cross-functional distribution of tasks.

# UNIVERSITY OF DALLAS

- Troubleshoot and resolve complex systems hardware, software, and connectivity problems. Provide level 2 for Infrastructure & Security staff and level 3 support for all other IT areas.
- Maintain up-to-date documentation, including diagrams, on all systems, services, and connectivity. Practice asset management and update component inventories, related documentation, and technical specifications.
- Perform special projects, after-hours support and upgrades, and other duties as needed.
- Other duties as assigned to ensure the efficient and effective operation of the Information Systems department.

## MINIMUM REQUIREMENTS

- Bachelor's degree in Computer Science or a related field, plus a minimum of 10 years of IT professional work experience.
- Minimum 5 years of professional experience in IT systems and security management
- Minimum 5 years of experience supervising both the networking and systems personnel.
- Minimum 5 years of experience with advanced server hardware and support.
- Minimum 5 years of experience with advanced Active Directory administration and support.
- Certified Information Systems Security Professional (CISSP) certification is required.

## KEY COMPETENCIES

- Infrastructure design
- Information technology architecture
- Information assurance and network security
- Familiarity with NIST 800 Series and Zero Trust Networks principles
- Hardware identification, planning, and installation
- Information technology performance assessment
- Network management
- Identity management
- Operating systems
- Requirements analysis
- Technology awareness
- Systems life cycle
- Systems integration
- Logical and mathematical reasoning

## ADDITIONAL INFORMATION

- Supervise IT Infrastructure Specialist and IT Security Specialist positions.
- **Language Skills:** ability to read, write, and speak English at an advanced level necessary to effectively articulate complex technological concepts to naïve and advanced users.

# UNIVERSITY OF DALLAS

- **Mathematical Skills:** ability to effectively apply complex mathematical computations and algorithms for planning and problem-solving.
- **Reasoning Ability:** ability to develop logical designs and solutions to complex IT scenarios.
- **Other Skills and Abilities Required:** ability to plan and manage resources, time and activities for multiple complex projects; skills necessary for effective network design, engineering, installation, maintenance, and problem resolution; knowledge of complex infrastructure and security technology, trends, and procedures.

## BENEFITS

UD provides competitive pay and benefits, including eligibility to participate in medical, dental, life, and disability insurance; employee events; a health and wellness program; a free fitness center; competitive leave programs; tuition benefits for employees and their families; and matching retirement plan contributions.

If this sounds like the job for you, apply online at: <https://hr.udallas.edu/apply/>

**The University of Dallas seeks to recruit, develop, and retain faculty, staff, and administration of the highest caliber.**

**The University is an Equal Opportunity Employer, and encourages applications from female and minority candidates and others who will enhance our community and advance our Mission.**