

Crossroads Community Services Internship: Work-study students only

The Crossroads Community Services Internship will be a combination of these two positions: [Pantry Intern Job description](#) and the [Volunteer Engagement Intern Job Description](#)

Please be aware that our food pantry became a drive-thru food pantry in March 2020 with the onset of Covid-19. We are in the process of updating the intern descriptions to reflect that change.

All intern/volunteer work is done in person onsite at Crossroads Community Services 4500 S. Cockrell Hill Road, Dallas, Texas 75236 location.

Our drive-thru Pantry is open Monday to Thursday from 8:30 am to 1:00 pm.

Crossroads volunteer schedule shifts are
Monday-Thursday
AM Pantry (8:30 am-11:30 am)
PM Pantry (11:30 am-2:30 pm.) and

Friday from 9:00 am to 12:00 pm.

Saturday Drive-Thru Pantry are on the 1st and 3rd Saturday of each month from 8:30 am to 12:30 pm.

Interested UD Interns can apply by completing an [Individual Application](#) online and submit it. Please ask them to include they are a UD Intern applicant in the Notes section of the volunteer application. This will register them in our Volgistics system and will start the volunteer/intern application process.

Food Pantry Program Interns

About Crossroads Community Services

nourishing people, powering change

Crossroads Community Services exists to nourish our community's low-income families by providing nutritious food and supportive education. Today, Crossroads fulfills its mission through our programs and services. We get nutritious food to the hands of our low-income neighbors through our distribution network and our in-house pantry. We also are changing the way people think of hunger and hunger solutions by providing supportive education to the general public and to the clients we serve.

Food Pantry Programs Internship Position

Our programs internship positions are ideal for students looking to pursue a career in healthcare, nutrition, public health, social work, nonprofit work, administrative work and digital marketing. As a Crossroads intern you will work with our programs staff and pantry clients to achieve our mission to nourish people and power change.

Job Description

The Food Pantry intern will be working closely with the Food Programs staff. This internship is very self-directed which allows the student to tap into their own innovation and creativity. We are looking for driven, motivated students with a heart for non-profit work. The ideal intern is quick on their feet and has a knack for problem solving. Being able to collaborate and work as a team is a requirement at Crossroads.

Duties and Responsibilities:

1. Assist Food Programs staff, volunteers and clients at the front desk as needed
2. Serve as an Intake interviewer
3. Train and support new volunteers
4. Monitor volunteers to ensure accurate and high-quality data collection
5. Assist with inputting daily, weekly and monthly client service numbers
6. Create resources that provide clients with referrals to other service providers in the area
7. Analyze client data and capture client feedback to improve existing services and implement new programs to address unmet needs
8. Lead cooking demonstrations to educate our clients on the health benefits of eating a wide range of food, including fresh produce

Crossroads will work with student and school to establish and complete learning objectives based on class/school requirements. Schedule is flexible. Student must serve a minimum of at least one shift per week. Unpaid position. Class credit available.

Volunteer Engagement Program Interns

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Volunteer Engagement Programs Internship Position

Our volunteer engagement program internship positions are ideal for students looking to pursue a career in healthcare, nutrition, public health, social work, nonprofit work, administrative work and digital marketing. As a Crossroads intern you will work with our programs staff and pantry clients to achieve our mission to nourish people and power change.

Job Description

The volunteer engagement program intern will work closely with our volunteer engagement manager and associate. The intern will be cross trained with the various other programs in the pantry in order to receive exposure to all aspects of our organization. This internship is very self-directed which allows the student to tap into their own innovation and creativity. We are looking for driven, motivated students with a heart for non-profit work. The ideal intern is quick on their feet and has a knack for problem solving. Being able to collaborate and work as a team is a requirement at Crossroads.

Interns will be assisting the volunteer engagement program associate with various projects such as senior calls list, volunteer delivery program, scheduling, recruiting etc. It is expected of interns to brainstorm and provide solutions for persisting issues or issues that may arise in the organization. Interns will also be allowed to work on an independent project, specific to their field of study. The pantry staff will be available to assist the intern on their project.

Crossroads will work with student and school to establish and complete learning objectives based on class/school requirements. Schedule is flexible. Student must serve a minimum of at least one shift per week. Unpaid position. Class credit available.